

## **Fiscal Year 2021 Board of Selectmen/Town Manager Goals**

1. Adhere to the Board of Selectmen Fiscal Year 2022 Budget Policy Direction.
2. Allocate town resources to respond to increasing demands for town services as a result of new growth from recent housing developments and associated residential impact.
3. Provide town departmental support to the newly created Diversity, Equity, and Inclusion Committee. Support the committee seek any available grant funding to assist equity assessment efforts.
4. Support the Town and School Safety Task Force's charge by supporting solicitation of broad community input to develop specific safety and wellness recommendations. Bring these recommendations to Board of Selectmen and School Committee for their consideration, input and approval prior to bringing to Town Meeting for consideration of funding.
5. Work with the Permanent Town Building Committee (PTBC) and other committees and town staff to coordinate the demolition of the old Center Fire Station, relocation of the Fire Antenna, and continue the design of the New Center Building, with a request for construction appropriation at Annual Town Meeting. Assist PTBC with the analysis of providing office space for School Administration employees.
6. Implement the Stormwater Enterprise Fund and associated Stormwater Management Program by assisting residents and businesses through the initial billing phase, administering the credit and appeals processes, meeting Year Three Compliance permit requirements and obligations. Complete the Town-Wide Culvert Assessment Study, and continue to promote the benefits of stormwater management through public education and outreach.
7. Assist the efforts of the 35 Town Farm Road Task Force, in coordination with the PTBC, to issue a Request for Proposals for the construction of a new Fire Training Facility to be located at 60 Town Farm Road, and redevelopment of the Town Farm site into senior affordable housing and a new home for the Westford Food Pantry.
8. Support the 12 North Main Street Task Force to seek any available Federal/State grant funding to assist with hazardous material cleanup costs. Continue to work with the task force to determine next steps, and present options to the Board of Selectmen.
9. Ensure that personal information of residents in all formats is being appropriately protected, that measures are in place to minimize the risk of data breaches or other cyber-attacks whether technically based or through social engineering, and to ensure that the town has appropriate plans for recovery from such events.
10. Continue to work with the Technology Department and other town departments to allow for remote or flexible working arrangements for both town and school staff in the event the pandemic requires town or school buildings to be closed.
11. Continue to monitor any impacts from the Newport Materials asphalt plant, and coordinate compliance with settlement agreement terms and obligations. Work with steering group of DPW, Parks & Grounds, Facilities and Town Manager's office to recommend capital improvements with mitigation labor and materials.
12. Work with Pedestrian Safety Committee, Police, Fire, Engineering, Highway, Health, Library and other departments to investigate ways to promote Westford as a healthy community through policies, programs, and infrastructure planning.
13. Work with and support the Planning Board and Land Use Management Department to implement any newly approved Zoning Bylaw Amendments following October 17, 2020 Special Town Meeting.
14. Work with the Cemetery Department and Cemetery Commission to develop a plan to meet future needs for grave space.
15. Work with town committees and town staff to increase the sustainability of Westford's municipal operations by increasing energy efficiency, expanding the use of renewable energy and reducing greenhouse gas emissions.