

Fiscal Year 2020 Board of Selectmen/Town Manager Goals

1. Adhere to the Board of Selectmen Fiscal Year 2021 Budget Policy Direction.
2. Allocate town resources to respond to increasing demands for town services as a result of new growth from recent housing development and associated residential impact.
3. Support the Town and School Safety Task Force's charge by participating in the School/Community Mental Health/Wellness Needs Assessment. Oversee the town's implementation of the task force's recommendations following the Facilities and Procedural Proposal. Bring Board of Selectmen and School Committee capital and operational recommendations to Special and Annual Town Meeting for consideration of funding.
4. Work with the Permanent Town Building Committee (PTBC) and other committees and town staff to coordinate the demolition of the old Center Fire Station, relocation of the Fire Antenna, and continue the design of the New Center Building, with a request for construction appropriation at Annual Town Meeting. Continue to evaluate the best reuse of 63 Main Street. Assist PTBC with the analysis of providing office space for School Administration employees.
5. Implement the stormwater management utility fee for compliance with the Environmental Protection Agency requirements and for the long-term maintenance of our town's stormwater management system.
6. Assist the efforts of the 35 Town Farm Road Task Force, in coordination with the PTBC, to explore the possible relocation of the Fire Training Facilities and/or the construction of a new training facility at the old Highway Garage location on Beacon Street, and develop/release a request for proposals aimed at redeveloping the Town Farm site into senior affordable housing and a new home for the Westford Food Pantry.
7. Support the 12 North Main Street Task Force to seek any available Federal/State grant funding to assist with hazardous material cleanup costs. Continue to work with the task force to determine next steps, and present options to the Board of Selectmen.
8. Review our town's technology systems and departmental procedures to ensure that personal information of residents in all formats is being appropriately protected, that measures are in place to minimize the risk of data breaches or other cyber-attacks whether technically based or through social engineering, and to ensure that the town has adequate plans for recovery from such events.
9. Continue to monitor any impacts from the Newport Materials asphalt plant during construction and operation, and coordinate compliance with settlement agreement terms and obligations. Establish steering group with Highway, Water, Engineering, Parks & Grounds, Facilities and Town Manager's office to recommend capital improvements with mitigation labor and materials.
10. Work with Pedestrian Safety Committee, Police, Fire, Engineering, Highway, Health, and other departments to investigate ways to promote Westford as a healthy community through policies, programs, and infrastructure planning.
11. Work with and support the Planning Board, Town Counsel and the Land Use Management Department to propose Zoning Bylaw Amendments to address ongoing concerns relative to the potential impacts of short-term rentals (such as Airbnb) in the Town of Westford, particularly within residential neighborhoods.
12. Develop organizational chart, associated job descriptions and Band placement, with Personnel Advisory Committee input, for the creation of a Department of Public Works to be brought to 2020 Annual Town Meeting.