

# WESTFORD BOARD OF HEALTH NOTICE OF FEE REGULATIONS

The following schedule of fees was reviewed and modified on November 13<sup>th</sup>, 2017 at that evening's Board of Health Meeting and is to go into effect on January 1<sup>st</sup>, 2018.

## BOARD OF HEALTH SCHEDULE OF FEES

These regulations are adopted in accordance with authority from M.G.L. c.111, s.31. The purpose of these regulations is to establish fees for permits and services that are required to protect public health and the environment. All prior regulations adopted by this Board relative to fees that are in conflict with these regulations are hereby superseded.

### ANIMALS

- Beaver Dam Breaching Permit (Emergency) \$ 75.00
- Beaver Kill Permit (Emergency) \$ 50.00
- Piggery Permit (Annual) \$ 75.00
- Stabling Horses (Annual) \$ 65.00

### BUILDING/HOUSING RELATED

- Pre-Demolition Walkthrough \$ 55.00
- Temporary Housing Inspection (Per Unit/Dwelling) \$100.00
- Pre-Rental Housing Inspection (Per Unit/Dwelling) \$100.00

### CAMP/CAMPING RELATED

- Family Overnight Camp Ground (Annual) \$200.00
- New Recreational Camps \$250.00
- Recreational Camps, Existing Prior Year (Annual) \$200.00

### CLINICAL SERVICES

- Cholesterol \$ 20.00
- Diabetes Screening \$ 20.00
- Immunization \$ 20.00
- Mantoux Testing \$ 20.00
- Pap Test Clinic \$ 15.00
- Well Child Clinic \$ 5.00

### FOOD PERMITS & RELATED (Time/Control for Safety Foods = TCS's )

- Catering License (Annual) \$150.00
- Farmer's Market, **First Year Non-TCS** (Per Season) \$ 65.00
- Farmer's Market, **First Year TCS Foods** (Per Season) \$ 80.00
- Farmer's Market, **Repeat Vendors Non-TCS** (Per Season) \$ 45.00
- Farmer's Market, **Repeat Vendors TCS Foods** (Per Season) \$ 65.00
- Food Service Establishment/Restaurant **0-50 seats** (Annual) \$225.00
- Food Service Establishment/Restaurant **>50 seats** (Annual) \$275.00
- Food Service Establishment/Restaurant **>200 seats** (Annual) \$350.00
- Food Service Establishment/Restaurant **>300 seats** (Annual) \$400.00
- Food Service Establishment **Plan Review (Existing)** \$155.00
- Food Service Establishment **Plan Review (New/Expanded)** \$215.00
- Food Service Establishment **Plan Review (New/Expanded Retail)** \$200.00

- Frozen Dessert Manufacturer (Annual)	\$200.00
- Frozen Dessert Manufacturer, <b>Soft Serve Only</b> (Annual)	\$ 50.00
- Haz. Analysis Critical Control Point (HACCP) Inspection	\$ 75.00
- Milk and Cream (Annual)	\$ 35.00
- Mobile Food Service (Annual)	\$150.00
- Residential Kitchen, PHF's Not Allowed (Annual)	\$130.00
- Retail Food Establishment <b>Non-TCS</b> (Annual)	\$160.00
- Retail Food Establishment <b>TCS Foods</b> (Annual)	\$200.00
- Supermarket (Annual)	\$400.00
- Seasonal Food Service (Per Season)	\$150.00
- Temporary Food Service <b>Non-TCS</b> (14 Day Max)	\$ 30.00
- Temporary Food Service <b>TCS Foods</b> (14 Day Max)	\$ 50.00

HAZARDOUS MATERIALS STORAGE (Annual)

- Residential-More than 50 gals. Inspection	\$110.00
- Commercial-More than 50 gals. Inspection	\$150.00
- Underground Storage Tank Only-Residential	\$ 30.00
- Underground Storage Tank Only-Commercial	\$ 75.00
- Hazardous Materials Plan Review	\$ 150.00

**Non-Profit Organization (501 C-3) Policy for Temporary Food Events**

Approved and in effect as of September 15, 2008 by Westford Board of Health. Requirements:

- A copy of current/valid proof of 501 C-3 status must be submitted w/ each application
- Only serving Non-TCS Foods: Permit is Free of Charge (no waiver required)
- If serving Pizza or Hotdogs (only), a reduced fee of half price is charged.
- Serving TCS Foods in the presence of a Certified Food Protection Manager for the entire event will only be charged a reduced fee of half price as well.

MISCELLANEOUS (Annual as Noted)

- Body Art Establishment <b>License</b> (Annual)	\$500.00
- Body Art Establishment <b>Plan Review</b>	\$500.00
- Body Art Practitioner License (Annual)	\$300.00
- Copies of Board of Health Regulations	\$ 10.00
- Funeral Directors (Annual)	\$ 25.00
- No Show / Cancellation / Rescheduling Fee (< 24 hrs. Notice)	\$ 30.00
- Re-inspection Fee*	\$ 80.00
- Tanning Establishment License (Annual)	\$100.00
- Tobacco Sales (Annual)	\$150.00

**\* Scheduled inspections where work is found to be incomplete and/or inadequate which require follow-up visits for re-inspection will be subject to an \$80.00 Re-inspection Fee.**

RECREATIONAL WATERS (Public & Semi-Public)

- Bathing Beaches (Annual) H2O Testing Fees Paid Directly to Lab	\$190.00
- Pool Plan Review (New or Existing/Modified)	\$125.00
- Swimming Pool, <b>Seasonal</b>	\$150.00
- Swimming Pool, <b>Special Purpose Pool</b> (Annual or Seasonal)	\$125.00
- Swimming Pool, <b>Wading Pool</b> (Annual or Seasonal)	\$100.00
- Swimming Pool, <b>Year-Round</b> (Annual)	\$175.00

**SEWAGE DISPOSAL SYSTEMS AND RELATED**

- Chemical/Portable Toilets (Per Site), Remodeled Dwellings = FREE \$ 15.00
- Disposal Works Permit Application, **New Construction** \$300.00
- Disposal Works Permit Application, **New/Repair > 1999 gpd** \$350.00
- Disposal Works Permit Application, **Repair/Upgrade** \$200.00
- Disposal Works Permit Application, **Single Component** \$100.00
- Disposal Works Permit Application Extension (1 Year Max) \$ 75.00
- Disposal Works Permit Application, **Transfer/Ownership Change**\$ 75.00
- Disposal Works Installers Exam (Per Individual Installer) \$ 75.00
- Disposal Works Installer License (Annual) \$125.00
- Disposal Works Nitrogen Aggregation Plan (Per Lot) \$125.00
- Lot Testing - New Lot (4 Soil Evaluations & 2 Percolation Tests) \$375.00
- Lot Testing - Upgrade/Repair (2 Soil Evals & 1 Perc Test) \$275.00
- Lot Testing - Additional Deep-Hole Test (Per Hole) \$ 55.00
- Lot Testing - Additional Percolation Test (Per Perc) \$ 65.00
- Plan/Report/Submittal Revision ( 2<sup>nd</sup> & Each Subsequent) \$ 25.00
- Septage/Sewage Hauler License (Annual) \$125.00
- Septic Installation Inspection Fee (After 4<sup>th</sup> inspection) \$ 80.00
- Title V Inspection Report Review \$ 30.00
- Multiple Revision Fee (After one initial septic plan revision) \$125.00

**WELL AND RELATED**

- Well Drilling, Construction or Modification Permit \$ 125.00
- Well Water System Construction or Modification Permit \$ 50.00

**All required annual permits not renewed by the expiration date are subject to a mandatory DOUBLE PERMIT FEE and may also result in a non-criminal ticket/fine imposed in accordance with Westford’s Penalties for Violating Bylaws and Regulations.**

\*\*\*\*\*

**Penalties for Violating Bylaws and Regulations**

Upon a motion duly made and seconded, it was **VOTED** by Town Meeting majority vote, on May 14, 2002 that the Town amends the Bylaws of the Town of Westford, Chapter 1, Section 1-1.D, General Penalty, by adding the following fines for violations of the Board of Health regulations:

<b><u>Board of Health Regulation</u></b>	<b><u>Offense</u></b>	<b><u>Frequency</u></b>	<b><u>Amount</u></b>
Ch. 203, Article I	Violations of Piggeries Regulation	1 <sup>st</sup> and each Subsequent	\$25.00
Ch. 203, Article II	Violations of Stable Regulation	1 <sup>st</sup> and each Subsequent	\$25.00
Ch. 204	Violations of Nuisance Regulation	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 205	Violations of Site Assignment for Dumping Grounds	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 206.1	Violations of 105 CMR 410.000, Minimum Standards for Human Habitation	1 <sup>st</sup> and each Subsequent	\$100.00

Ch. 206.2	Violations of 105 CMR 430.000, Minimum Sanitation and Safety Standards for Recreational Camps for Children	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 206.3	Violations of 105 CMR 435.000 Minimum Sanitation for Swimming Pools	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 206.4	Violations of 105 CMR 445.000 Minimum Standards for Bathing Beaches	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 206.5	Non-Critical Violations of 105 CMR 590.000 Minimum Sanitation Standards for Food Establishments	1 <sup>st</sup> and each Subsequent	\$25.00
Ch. 206.5	Critical Violations of 105 CMR 590.000 Minimum Sanitation Standards for Food Establishments	1 <sup>st</sup> and each Subsequent	\$50.00
Ch. 206.5	Violations Related to Foodborne Illness Interventions and Risk Factors of 105 CMR 590.000 Minimum Sanitation Standards for Food Establishments	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 207.1	Violations of 310 CMR 15.000, Minimum Standards for the Subsurface Disposal of Sanitary Sewage or Board of Health regulation, Requirements for the Subsurface Disposal of Sanitary Sewage	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 208	Violations of 310 CMR 30.000 Hazardous Wastes Regulations	1 <sup>st</sup> and each Subsequent	\$100.00
Ch. 209	Violations of 310 CMR 6.00–8.00 Ambient Air Quality Standards	1 <sup>st</sup> and each Subsequent	\$100.00
Water Supply Regulations	Violations of Board of Health Water Supply Regulations	1 <sup>st</sup> and each subsequent	\$100.00