

Meeting Minutes for
July 14, 2016
7:00 p.m. Room 201, Town Hall
55 Main Street
Westford MA 01886

APPROVED with changes July 21, 2016

Present: Andrea Peraner-Sweet, Bob Boonstra, Jane Calvin, Kate Hollister, Keith Bohne, Bob Webb, Juliette Mount, Joyce Minosh, Jim Geraghty, Zac Cataldo (alternate).

Staff: Chris Kluchman

Open Forum: Bob Krankewicz (audience) asked if the Environmental Site report had been posted on the Website. Response was “yes”. Bill Taffel (audience) suggested that the area be cleaned up before considering the proposal. Extended discussion about the capacity of the building vs. the size of the parking lot.

Reviewed Minutes of June 30th, Jane Calvin motioned to approve the minutes. Approved with a clarification from the Task force on its intent to protect the APR on the parcels. Vote unanimous.

Presentation from the consultants representing Westford Gateway LLC.

The group presented their updated plans including the following:

- Reduced parking
- Added porous pavement to 1/3 of the parking area
- Lowered the building
- Lowered roof line
- Building for farm equipment
- Putting septic under front parking lot
- Trees and landscape screen on both sides of property

Discussion continued on the size of the building, the capacity, legal occupancy, square footage, crawl space, side walk funding, greenhouse design and farm equipment building. Consultants will come back with detailed responses to all questions and concerns. A typo on the presentation was corrected at the requested of Kate Hollister.

Keith Bohne had concerns about the storm water runoff, Committee responded that the bio retention system will be in back beside the green house but may be moved instead to a location near the future parking site.

Task Force requested an inside scale drawing as well as a plan for the garden area. Andrea summarized the discussion and concerns and requested that they return on July 28th for an update on questions and concerns.

New Business: Kate Hollister made a motion to put a place holder on the warrant for the town meeting, seconded by Keith Bohne and the vote passed unanimously.

Keith Bohne reported that the soil test on all 3 APR's was scheduled for next Thursday, July 21st at 9:30 [*clarification, testing actually taking place July 22, 2016*]. Chris Kluchman reminded the board and audience that this is private property and permission is needed to enter the property.

Set Meeting Schedule: A Task Force meeting is scheduled for 7:00 on July 21st at the Cameron Sr. Center.

A Task Force meeting is scheduled for July 28th, Cameron Sr. Center, to follow up with the applicants from Westford Gateway LLC on Task Force questions and concerns.

Motion to adjourn, vote unanimous.

Minutes taken by Joyce Minosh