



**TOWN OF WESTFORD  
Drew Gardens Committee**

TOWN HALL  
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**DREW GARDENS TASK FORCE Minutes  
9 June 2016**

**APPROVED June 30, 2016**

Task Force Attendees: Bob Waskiewicz, Charlie Andrews, Joyce Minosh, Keith Bohne, Jane Calvin, Kate Hollister, Bob Boonstra  
Other participants: Chris Kluchman

The meeting convened at 7:00pm. Bob agreed to take minutes.

**I. Introduction**

Chris reviewed the original Task Force charge and the membership. BoS will be appointing two new members to represent abutters / near-abutters. BoS has asked for our input on a revised charge; this meeting will be focused only on the revised Charge; any substantive discussion will await appointment of new members.

**II. Review and discuss updates to Task Force Charge, recommend changes**

Chris projected a draft revised charge for discussion. The task force suggested minor wording changes to tighten the language, and also re-incorporated the "right of first refusal" language in the event the property was to be sold again. The task force voted unanimously to recommend the revised draft to BoS.

**III. Next steps**

We agreed that the next meeting should be Thu 30 Jun at 7pm, provided the Selectmen have approved the Charge and appointed new members in advance of that date. Members were asked to ensure they had responded to Marilyn Frank's notice requesting confirmation of interest in reappointment. Bob agreed to go over the history of Task Force deliberations and recommendations at the first meeting following appointment of new members.

Motion to adjourn by Charlie, seconded by Bob, approved unanimously.

**Attached meeting materials**

Meeting agenda

2014-06-24 BOS Minutes with Original Charge and task force membership

Draft revised Charge for discussion and Task Force Membership Roster