

MEMO

Date	December 28, 2015
To:	Members, Master Plan Implementation Committee Town of Westford
From:	Dennis Galvin
Subject:	MPIC Information Inventory

1. The MPIC has amassed quite a bit of information relative to methods for implementing our Master Plan. The next and final phase of our work will be to develop some specific recommendations for the Planning Board with regard to what we have learned.

2. So that we are all on the same page, I have put together an inventory of the information that MPIC has developed since we began our investigations this year. This is a reference for you to make sure that you have all the data that we have gathered.

- The minutes of the Russell Arendt presentation
- Notes of interview with Attorney Douglas Deschenes
- Notes of interview with Attorney Paul Alphen
- Notes of interview with Developers Dave Guthrie and Chris Finneral
- Notes of interview with Developer Joe Flaherty
- Notes of interview with Steve Collins of the Westford Water Department
- Report of Interview Town of Groton
- Report of Interview Town of Carlisle
- Report of Interview Town of Chelmsford
- Report of Interview Town of Concord
- Report of Interview Town of Lexington
- Report of Interview Town of Acton
- Report of Interview Town of Andover
- OSRD/Flex comments from Dennis Galvin

3. There is some data gathering that still remains to be done. What is pending is as follows:

- Interview with the Economic Development Committee
- Interview with Northern Middlesex Council of Governments
- Phone Interview with Princeton Properties
- Interview with Town of Pepperell.

4. The process of reviewing the data can begin now. During 2016 we will begin the discussion on final recommendations.

Dennis Galvin
Chair
Master Plan Implementation Committee