



TOWN OF WESTFORD  
LAND USE MANAGEMENT  
DEPARTMENT

55 Main Street  
Westford, Massachusetts 01886

**Accessory Dwelling Unit (ADU)**  
**Request for Discussion with Town Staff**  
**(Building, Conservation, Planning, & Health Departments)**

Date: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

ASSESSORS MAP: \_\_\_\_\_ BLOCK: \_\_\_\_\_ PARCEL: \_\_\_\_\_

PLEASE CHECK ALL THAT APPLY TO YOUR PROPOSAL:

- Conversion of existing space within the existing dwelling or an attached garage
- Conversion of existing space within a detached accessory structure (such as a garage or barn)
- New construction/addition for an attached ADU
- New construction/addition for a detached ADU
- Unsure

SQUARE FOOTAGE OF DWELLING(S): \_\_\_\_\_

SQUARE FOOTAGE OF PROPOSED ADU: \_\_\_\_\_

OWNER OF PROPERTY: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

APPLICANT (if other than owner): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**If you have any conceptual materials, kindly provide them in advance of the scheduled discussion.**

Staff can be reached at [planningboardstaff@westfordma.gov](mailto:planningboardstaff@westfordma.gov), (978) 692-5524, or Town Hall Room 210