



TOWN OF WESTFORD  
**Board of Cemetery Commissioners**

Pine Grove Cemetery  
68 Forge Village Road  
Westford, MA 01886  
(978) 692-5526  
cemetery@westfordma.gov

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**PURCHASING AND CARING FOR HEADSTONES, FLAT MARKERS,  
BENCHES AND VETERANS MARKERS**

Purchasing, installing, and caring for a headstone (called a “monument”), flat marker, or bench for a cemetery lot is not done through the Cemetery Division, but through a monument company. You may hire any monument company to purchase a monument or service (etching names and dates, repairing, cleaning, etc.). Families are responsible for maintaining their monuments, markers and benches or can contact a monument company for professional advice and service.

A **Monument Permit Application** is available on the Cemetery Division webpage or at our office. The monument company you hire will use this form for your work order. (The company will have this form, you don’t need to bring it). You must also pay a \$25 permit fee that they will forward to the Town of Westford. Rules and size requirements for monuments, markers, and benches are on the back of this form.

A bench can be placed on a gravesite in lieu of a headstone in some cases. A two-grave lot is the minimum required size for a bench. You must contact the Cemetery Supervisor for approval before purchasing a bench.

Most cemetery lots also allow two flat markers per grave in addition to the headstone. Flat markers for green burial lots at Pine Grove Cemetery should be unpolished, locally-sourced stone no larger than 2’W x 1’L x 4” thick.

Veterans markers of granite, bronze, or marble can be requested after the death of an honorably discharged veteran and are free from the VA (and installed free by our personnel) to honor their service. A veteran is allowed a flat marker in addition to a headstone. Upright markers can also be requested in some cases. *[Note: A veteran who served after 1980 must have done 24 months of active duty. National Guard and Reserves vets must have 20 years of service. A veteran who died before November 1, 1990 may receive a marker only if the grave is unmarked.]* A funeral home, Cemetery or Veterans Services staff can help you fill out the request form. A copy of the honorable discharge (DD214) must be included and can be obtained with a second form. The VA can replace damaged markers; a monument company can clean or reset them as needed.

The “**Claim for Standard Government Headstone or Marker**” (VA Form 40-1330) to request a marker and the “**Request Pertaining to Military Records**” (Standard Form 180) to request a military discharge (DD214) is available on the VA website, the Westford Cemetery Division webpage, or at the Cemetery or Veterans Services offices (978-392-1170).

Westford Cemetery Division does not recommend one company over another to avoid conflict of interest. You may work with any company you like. Here are a few local companies in order of distance from Westford. We recommend calling before visiting to verify their business hours.

**Acton Monument Company**

789 Main Street  
PO Box 2349  
Acton MA 01720  
(978) 263-5205  
[actonmonument@verizon.net](mailto:actonmonument@verizon.net)  
\*Matt Harris

**Luz Granite Corp.**

1208 Gorham Street  
Lowell MA 01852  
(978) 459-9799  
(800) 886-9790  
[luzgranite.com](http://luzgranite.com)  
\*Adrian "Chip" Luz

**Hudson Monuments**

72 Dracut Road  
Hudson NH 03051  
(603) 880-4474  
(800) 521-0328  
[hudsonmonuments.com](http://hudsonmonuments.com)  
\*David J. Cote

**Merrimack Valley Monument**

412B Boston Road  
Billerica MA 01821  
(978) 667-8388  
[merrimackvalleymonument.com](http://merrimackvalleymonument.com)  
\*Erin Healy

**Gate City Monument, Inc.**

321 W. Hollis Street  
Nashua, NH 03060  
(603) 883-7141  
[gatecitymonuments.com](http://gatecitymonuments.com)  
[roger.gatecity@gmail.com](mailto:roger.gatecity@gmail.com)

**Leominster Monument Company**

339 Electric Avenue  
Lunenburg, MA 01462  
(978) 345-8263  
[leominstermonument.com](http://leominstermonument.com)

**Louis Monti & Sons, Inc.**

241 Maple Street  
Marlborough, MA 01752  
(508) 485-1990  
[louis.monti2@verizon.net](mailto:louis.monti2@verizon.net)  
\*Louis Monti

**Methuen Memorials**

466 Merrimack Street  
Methuen, MA 01844  
(978) 686-4312  
[methuenmemorial.com](http://methuenmemorial.com)  
\*Evan Barnett

**Oak Grove Memorials**

165 Mystic Avenue  
Medford, MA 02155  
(781) 396-7773  
[oakgrovememorials.com](http://oakgrovememorials.com)  
\*David Deveney

*Other services:*

**Karen Cincotta**

83 Graniteville Rd  
Westford MA  
(978) 290-3801  
[karencincotta@gmail.com](mailto:karencincotta@gmail.com)  
Can do flower planting and grave maintenance  
when you cannot

**T. Matthew Enterprises**

(978) 265-7091  
[tom@tmatthews.net](mailto:tom@tmatthews.net)  
[www.tmatthews.net](http://www.tmatthews.net)  
\*Tom Matthews  
An independent contractor who can pour  
foundations and clean monuments