



WESTFORD ELECTRIC VEHICLE (EV) CHARGING STATIONS WORKING GROUP Meeting of August 25, 2022

Approved on 10/13/2022

A meeting of the Westford Electric Vehicle (EV) Charging Station Working Group (EVWG) was held at 7:00 PM on August 25, 2022, virtually via Zoom.

The following WG members were present: Chauncey Chu, Gerry DiBello, and Tom Teller
Town Staff present: Sierra Pelletier, Assistant Planner

1. Call to Order

- a. The meeting was called to order at 7:03pm.

2. Old/New Business

- a. Definitions section of our possible Zoning amendments. No new changes offered.

3. Discuss final comments submitted to the DOER regarding Updated Stretch Code

- a. Tom has learned that the Joint Committee on Telecommunications, Utilities and Energy (TUE) is simply advisory to the DOER. The TUE Committee reviews and may comment but does not offer substantial changes. Only the DOER has the authority to approve or disapprove.
- b. The DOER received a large number of comments during the public comment period – some 1800.
- c. Final language will be sent to the TUE Committee late November to early December 2022, with the intent that the Updated Stretch Code would go into effect in January.
- d. Westford is designated a Green Community and so will adhere to the new Stretch Code with an option to adopt the Specialized Opt-In Code.
- e. Multifamily zoning in Westford is planned to be implemented by December 31, 2024 as required by the state for MBTA Communities, as we are an “MBTA Adjacent Community” near stops in Littleton and Acton. At that point we can further consider requirements for multifamily housing.

4. Discuss update to be provided to Planning Board at their September meeting

- a. We discussed edits and additions to the report, including:
 - i. Mention the research of various planning and policy guides, such as from the Great Plains Institute, MA DOER Installation Guide, and the US Dept. of Energy policy tools.
 - ii. Include the review of other zoning bylaws and ordinances from both MA towns and across the country.

- iii. Include some examples of the suggested amendments such as detailed Definitions that align with the MA General Laws and codes, and requirements for EV spaces in Appendix D.

5. Set Date, Time, and Scribe for Next Meeting

- a. The next meeting will be virtual on September 22, 2022 at 7:00pm, to discuss follow-up from the Planning Board meeting after the group's presentation on September 19th. After adjournment a social hour to follow.
- b. Scribe to be: Jerimy

6. Approve Minutes

- a. Tom made a motion to approve the minutes of the August 04, 2022, meeting; seconded by Gerry. The minutes of the EVWG were approved unanimously.

7. Adjournment

- a. The meeting adjourned by unanimous vote at 7:35 PM.

Respectfully submitted,
Chauncey Chu
08/29/2022