

Town of Westford
American Rescue Plan Act Request for Funding
July 21, 2022

Color Key

Updated Requests
New Requests

Future Operating Budget Cost	544,127.00
Free Cash / Available Fund Savings	3,236,600.00
Debt Service Savings	387,450.00

Project Number	Project Name	Expenditure Category (Select from Menu)	Description (Between 50 to 250 words)	Department	Submitted By	Email Address	Phone Number	Date of Request	Expected Project Start Date	Amount	How is this Request Related to the COVID-19 Pandemic?	Budget Impact	Priority (Select from Menu)
1	Live Captioning for Town Meeting, Select Board, Planning Board, and School Committee	6.1 Provision of Government Services	The Commission on Disabilities have been discussing having captioning done for selected meetings - Select Board, School Committee and maybe Planning Board. We have a quote for \$20K that does live captioning. There are cheaper options for automated solutions, but there is some evidence that automated tools are far inferior to live captioning. There are multiple errors in the automated captions. I'm sure it will be worse with committee meetings where voices may be less clear.	Commission on Disabilities	Scott Hazelton / Raymond Clark			6/21/2022		20,000.00		20,000.00	
2	Assessment/addition of Town and School Security Camera Systems	6.1 Provision of Government Services	Per Facilities Director Jeff Goodwin, the town is working with American Alarm to assess the need for additional cameras in the schools. They have a walk through scheduled on Monday, July 25th. We should receive estimates soon thereafter. However, the information needs to be vetted prior to requesting ARPA funds. Therefore, we are requesting to delay the request to a future Select Board Meeting.	Select Board	Tom Clay / Scott Hazelton			5/31/2022		TBD			
3	Additional Town and School Emergency Training	6.1 Provision of Government Services	Placeholder	Select Board	Tom Clay / Scott Hazelton			5/31/2022		TBD			
4	Transfer to the Electric Vehicle Charging Station	6.1 Provision of Government Services	In FY22, the town received multiple grants (233K) to install electric vehicle charging stations at the Town Hall, Westford Academy, and the Abbot Elementary School. Town Meeting established a revolving fund to enable us with a method to track revenue and expenses related to the charging stations. At this time, the charging stations have seen minimal usage, but we do expect this will change as consumers began transitioning from internal combustion engines. We currently charge \$0.025 per KWH to use the town's chargers. We expect to be able to cover the electric invoices by using the revenue brought in by consumers, but we anticipate that there will be insufficient revenue to cover the software costs, which currently are estimated at \$4,500 per year. We are requesting ARPA funds as "seed money" to enable this initiative to continue. We will closely monitor this fund and periodically provide financial updates to the board.	Town Manager	Eric Heideman / Dan O'Donnell			7/21/2022	8/9/2022	20,000.00			
5	Supplemental Appropriation for the Electronic Vote Tabulators for Town Meeting	1.4 Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*	Electronic Vote Tabulators are now used at Town Meetings in over 50 communities in MA. They are safe, secure, accurate and efficient. Even with a small number of voters, a hand counted vote takes approximately 20 minutes to tabulate. EVT's will reduce that time for votes where a count is either requested or required to approximately 2 minutes. In addition to making our meetings safer during times when we are trying to avoid spreading communicable disease, we will also be making our meetings more attractive for voters to attend by keeping them short. The original request was for 400 clickers for \$12,865. However, we felt that 500 was more appropriate for the long term. The cost of each clicker decreased from \$30 to \$28. The request is for the cost of the 100 additional clickers.	IT	A. Harkness	aharkness@westfordma.gov	978 430 6060	4/6/2022	6/11/2022	2,110.00	COVID requirement for outdoor meetings has emphasized the need for keeping meeting times short. EVT's reduce the amount of meeting time required by approximately 20 minutes for each counted vote.	2,110.00	1 High Priority
6	Digitizing Town Archives and Various Department Files at Town Hall	6.1 Provision of Government Services	The town departments located within the Town Hall all use two main file storage rooms. Both of these spaces are reaching capacity and we are hoping to secure funding to improve the digitalizing of our files. This project would enable the town to be more efficient in terms of record management and would ensure that our departments have easy access to important documents, when required. We are seeking an initial allocation of "seed money" to begin implementing this initiative. The proposed vendor is on an OSD Statewide Contract.	Town Hall	Eric Heideman	eheideman@westfordma.gov	978-692-5501	7/22/2022	9/1/2022	25,000.00		25,000.00	1 High Priority
7	Phone System Upgrades to Comply with 911 Requirements	6.1 Provision of Government Services	Recent changes to 911 regulations (Kari's Law and Ray Baum's Act for E911) mean that as we continue to roll out our new phone system we must purchase additional modules and services not previously required.	Technology	Mike Wells	mwells@westfordma.gov	978 399 2411	5/20/2022	8/1/2022	67,000.00		67,000.00	
8	Public Safety Radio Upgrade	6.1 Provision of Government Services	Upgrade and replace existing public safety 2-way radio system with P25 compliant, digital radio system so as to enhance coordination of emergency responses and to enable multi-agency / multi-jurisdictional interoperability. The debt authorization was approved at the June 11, 2022 Annual Town Meeting. However funding the project through ARPA would free up the amount of the debt payment (\$126,880 / yr) in the general fund budget which could be used to fund a portion of the positions currently being funded by ARPA and/or grants.	Public Safety Communication	Tim Whitcomb	twhitcomb@westfordma.gov	978-399-2024	10/22/2021		1,040,000.00	Allows for quality, safe and efficient 2-way communications to ensure that proper response to emergency situations, including those calls related to the COVID 19 Pandemic	126,880.00	1 High Priority
9	Diesel Fuel Supplemental Appropriation for School Buses	6.1 Provision of Government Services	In the school bus contract, the schools must pay a fuel surcharge for any amount in excess of \$3.177 per gallon of diesel fuel. The amount requested is projecting the average cost of diesel to be \$5.26 per gallon from August 2022 to June 2023. There is a supporting analysis to support the requested amount. The cost of diesel on 7/21/22 is \$5.96 per gallon.	Westford Public Schools	Pat Leonhardt			6/15/2022	8/1/2022	122,483.00		122,483.00	
10	Purchase of materials to promote equitable learning to recover from the pandemic; Decodable Texts	3.3 Education Assistance: Academic Services* ^	The ability to read impacts all aspects of one's life from social-emotional health, physical health and self-image to the ability to engage as a productive member of society. No human is born with the ability to read, we must create the pathways in the brain. In order to create these pathways students need to apply the reliable aspects of our alphabetic system they are being taught. These texts are a specific instructional tool that can help students master and internalize phonics patterns so that learning to read can become automatic. When students are automatic with phonics this frees their brains to think about the content of the text and process at higher levels.	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	6/9/2022	7/1/2022	14,000.00	Students' reading acquisition has been delayed due to the challenging circumstances and decreased amount of instructional time created by the pandemic. The scientific research about how the brain learns to read is more robust and clearer than any other time in our history. The use of the decodable texts can create an efficient system to access all kinds of texts to become literate. These instructional tools can help us close gaps and get our students back on track for successful literacy acquisition.	14,000.00	
11	Assistance and/or remediation with PFAS Testing	6.1 Provision of Government Services	To provide assistance and/or remediation with regard to Per- and Polyfluoroalkyl (PFAS) Substances for public and private wells.	Public Works	Steve Cronin			7/7/2022	TBD	500,000.00		500,000.00	
12	Construction Funding for Plain Rd Phase 1 sidewalk expansion to Grassy Pond	6.1 Provision of Government Services	The debt authorization was approved at the June 11, 2022 Annual Town Meeting. However, funding the project through ARPA would free up the amount of the debt payment (\$47,570 / yr) in the general fund budget which could be used to fund a portion of the positions currently being funded by ARPA and/or grants.	Pedestrian Safety Committee	Chris Barrett	cbarrett@westfordma.gov		10/5/2021		670,000.00		47,570.00	

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13	Employee Training on the Proper Handling of Resident Hoarding Cases, Including the Development of a Response Plan	6.1 Provision of Government Services	The COA and Health Department would like to request training from ClearPath Services to assist in strengthening our knowledge, and further development of the Inter-department Hoarding Task Force.	Health Dept. & COA	Rae Dick and J. Claro	jclaro@westfordma.gov	978-399-2323	6/3/2022	8/1/2022	4,500.00	Since COVID individuals have experienced self isolation, loss of routine and constant messaging to purchase perhaps more items than typically necessary due to threat of shortage and rising costs for one's basic and/or personal needs. basic For those individuals with a mental predisposition to acquire more items than normally needed this pandemic has challenged individuals with unhealthy acquiring and safety concerns.	4,500.00	
14	FY23 Rental, Mortgage and Utility Assistance	2.2 Household Assistance: Rent, Mortgage, and Utility Aid* ^	These funds will be used to assist residents who have exhausted other local funding sources due to financial hardship and are still needing assistance with basic household expenses. The program was very successful and all funds have been expended from the initial \$30,000 appropriation.	Council on Aging	Jennifer Claro	jclaro@westfordma.gov	(978) 399-2323	10/12/2021	8/10/2022	30,000.00	Many households are still trying to recover from the economic impact of COVID impacting their household stability.	30,000.00	1 High Priority
15	FY24 Rental, Mortgage and Utility Assistance	2.2 Household Assistance: Rent, Mortgage, and Utility Aid* ^	These funds will be used to assist residents who have exhausted other local funding sources due to financial hardship and are still needing assistance with basic household expenses in the first half of FY24.	Council on Aging	Jennifer Claro	jclaro@westfordma.gov	(978) 399-2323	10/12/2021	7/1/2023	20,000.00	Many households are still trying to recover from the economic impact of COVID impacting their household stability.	20,000.00	1 High Priority
16	WestfordCAT Millennium School Meeting Room Equipment Upgrades to Improve Sound Quality of Recordings	5.17 Broadband: Other projects	The audio snake and sound mixer are at end of life and impeding the recording of meetings held in the Millennium building. These two items will resolve any issues with sound quality.	WestfordCAT	Sarah Fletcher	sfletcher@westfordcat.org	978-692-7152	5/18/2022	ongoing	2,014.00	Communications are an essential service.		
17	WestfordCAT Studios (Groton Road, Town Hall, and Millennium School) Network Video Production Storage Upgrades	5.17 Broadband: Other projects	The Synology NAS (network attached storage device) drives will allow for expanded video production storage and archival across the WCAT studios: Groton Rd, Town Hall & Millennium, as well as field productions around town. It will safeguard the Town's digital media data, allowing WCAT to store the ever increasing number of Town committee meetings recorded	WestfordCAT	Sarah Fletcher	sfletcher@westfordcat.org	978-692-7152	5/18/2022	ongoing	8,834.00	Communications are an essential service.		
18	WestfordCAT Audio Equipment Upgrades for School Sports Coverage	5.17 Broadband: Other projects	Audio-Technical Single-Ear Broadcast Headset with Hypercardioid Dynamic Boom Microphone used for sports announcing and live event coverage.	WestfordCAT	Sarah Fletcher	sfletcher@westfordcat.org	978-692-7142	5/18/2022	ongoing	1,316.00	Communications are an essential service.		
19	Economic Development Coordinator	4.1 Public Sector Employees	The Economic Development Committee (EDC) is requesting \$48,000 to hire a part time Economic/Business Development Coordinator at 18 hours per week plus organizational memberships. The need for a staff position dedicated to economic development is greater than ever. Throughout the pandemic, our business community suffered: smaller retail businesses and restaurants were forced to either close or run at reduced capacity, while larger commercial properties have continued to see vacancy and the need to pivot and redesign space to attract new tenants. A dedicated primary point of contact can help these businesses navigate options for viability and growth. In the 9 member Middlesex 3 Coalition, Westford remains the only municipality without an Economic Development role. The resulting commercial tax revenue increases the Town's resiliency and relieves homeowner tax burden. Responsibilities will include: 1.) Serve as a liaison and primary point of contact to the business community, guiding businesses through all steps of town permitting and other available grant processes. Share grant/partnership opportunities with businesses. 2.) Work with town staff, community leaders, and others to determine community needs, research emerging needs, trends, and services. 3.) Plan and develop economic projects, marketing efforts, identify grant opportunities and implement an economic development plan. 4.) Create an ongoing comprehensive data base of all businesses, which includes all relevant contact info. This data base can be shared with groups working on Clean Energy and other initiatives.	Economic Development Committee	Joan Bennett, EDC Chair	jbennett@westfordma.gov	860-287-2496	1/21/2022	asap	48,000.00	Address negative economic impacts caused by Covid and built. Support Westford businesses through financial challenges. Grow business in Westford.	48,000.00	1 High Priority
20	Website Design and Development for the Clean Energy and Sustainability Committee to provide residents and businesses with a one-stop location for sustainability related resources		Design and Development of a website which will be a "single source of info" for residents and businesses with resources on sustainability and local progress on roadmap net zero goals. We do not have bandwidth within CEASC to design, develop content for this site. We believe that the site could be maintained by the Sustainability coordinator and CEASC after it is installed. I'd like your feedback on this idea. I feel like I could pull together this application, with your input, over the next several days.	Clean Energy & Sustainability Committee	Beth Perkins			5/6/2022		50,000.00		50,000.00	
21	Consulting Services to Assist the Town with the Development of Net Zero Building Standards to be applied to all Future Municipal Building Projects		Consulting help with the development of net zero building standards for town (as discussed at SB meeting). This would cover both municipal buildings and planning board. At the Roadmap presentation to the planning board, a suggestion was made on need for consulting help. I'd like the help of both of you on this application. I was also thinking of asking Kai Dunning, from NEEP for help.	Clean Energy & Sustainability Committee	Beth Perkins			5/6/2022		40,000.00		40,000.00	
22	12 North Main Street - Exterior Hazardous Material Remediation	6.1 Provision of Government Services	Received Partial Grant	Town Manager	Eric Heideman	eheideman@westfordma.gov	(978) 692-5501	9/1/2021		294,500.00	Net amount needed to complete hazardous waste removal	294,500.00	
23	12 North Main Street - Demolition or Preservation	6.1 Provision of Government Services		Town Manager	Eric Heideman	eheideman@westfordma.gov	(978) 692-5501	9/1/2021		1,500,000.00		1,500,000.00	
24	Stony Brook Conservation Area: Water Main to Camp Nashoba and Camp Cielo	5.11 Drinking water: Transmission & Distribution		Conservation	Matt Salem	msalem@westfordma.gov	(978) 399-2436	9/1/2021		20,000.00		20,000.00	

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25	Restorative Practices Training/Coaching	3.5 Education Assistance: Other*	<p>Increasingly, people are becoming aware of the benefits of using restorative justice in response to laws being broken, school rules being violated, or people harming one another: more agency for victims, greater learning opportunities for responsible parties, lower recidivism rates, and a greater emphasis on the entire community.</p> <p>Incorporating restorative practices, more broadly, into our schools can have a positive impact on social-emotional learning, DEL discipline, and school culture. Sitting in a restorative circle strengthens students' and staff members' relationships with one another, while bolstering their abilities to listen and understand the perspectives of others, to be more aware of their own feelings and thoughts, to communicate more effectively, and to solve problems collaboratively.</p> <p>Furthermore, restorative practices will further the district's commitment to diversity, equity, and inclusion. Restorative practices encourage students and staff to be better at listening and understanding the viewpoints and experiences of others. Furthermore, schools that utilize restorative practices see less racial disparity in how students are disciplined (it is widely understood that schools suspend and expel students of color at a much greater rate than their white counterparts—even for the same behaviors).</p> <p>ARPA funding would allow WPS to contract with outside an training/coaching organization to phase in restorative practices into WPS over a three year period, at a cost of \$25,000 each year. Initially, we would target Westford Academy and the middle schools; and by the end of the three years, we expect to see restorative practices widely used in classrooms around the district.</p>	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	4/6/2022	6/1/2022	75,000.00	The COVID-19 pandemic has elevated concerns about students' social-emotional well-being. As students faced disruptions to their routines and were unable to safely be in classrooms in the same way as pre-pandemic, they have increasingly struggled with their mental health and in-school behavior. The pandemic has also provided an opportunity to rethink how we do things, and restorative practices offer us a proactive way to address the above concerns—not just in this moment, as we hopefully are navigating our way out of COVID, but also going forward, as it will be woven into many aspects of school life.	75,000.00	1 High Priority
26	District-wide communications tool	3.5 Education Assistance: Other*	Apptegy would provide a comprehensive upgrade of the district's communication tools, with a mobile app and website redesign. This request is to cover the one-time cost of an overlap year with existing programs; future annual fees would be absorbed in operating budget.	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	4/6/2022	6/1/2022	35,700.00	The pandemic has highlighted the importance of family-district communication. Apptegy will provide an improved family interface with mobile-friendly district information.	35,700.00	2 Medium Priority
27	Elementary gymnasium projectors for community meetings and classes	3.5 Education Assistance: Other*	Elementary schools often show video demos during PE class and have to wheel out a projector cart presenting a disruption to the class and a safety issue with the wires. At this level, their health/wellness class usually occurs in the gymnasium, not a classroom, and the same problematic projector set-up is used. A ceiling-mounted projector would eliminate the concerns. It would also benefit assemblies like community meeting or in-house enrichment events. High/middle schools have different set ups and do not need an upgrade.	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	4/6/2022	5/1/2022	64,500.00	a brief video demo for a PE class or informational video for Health is an effective way to engage the students. Additionally, the disruptions in routines from the last two years have manifested in increased unexpected behaviors from students during transitions (such	64,500.00	3 Low Priority
28	Membership in the Massachusetts Partnership for Diversity in Education	3.5 Education Assistance: Other*	The Massachusetts Partnership for Diversity in Education assists with producing career opportunities for educators and administrators from diverse backgrounds. MPDE gives access to job fairs and offers collaborative relationships that will enhance staff diversity within our schools districts.	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	4/6/2022	6/1/2022	2,000.00		2,000.00	3 Low Priority
29	Two Community Workshops with KW Diversity	3.5 Education Assistance: Other*	Would provide the entire Westford community with access to two workshops from KW Diversity: one focusing on how to help young kids discuss racism and culture, and the other defining implicit bias. This would provide some continuity, as the WPS staff have been receiving professional development from KW Diversity for the last two years, which is the organization founded by Dr. Kalise Wornum.	Schools	Chris Chew	cchew@westfordk12.us	978-692-5560 ext. 2012	4/6/2022	5/1/2022	4,400.00		4,400.00	2 Medium Priority
30	Design and construction funding for Plain Rd Phase 2 sidewalk expansion from Grassy Pond to East Boston Camps	6.1 Provision of Government Services		Pedestrian Safety Committee	Chris Barrett	cbarrett@westfordma.gov		10/5/2021		70,000.00		70,000.00	
31	Substance Abuse / Tobacco Control Compliance Agent	1.11 Substance Use Services*	YEAR 1: The position would conduct the mandated Tobacco Control Compliance Inspections in town and provide education programming on vaping, tobacco cessation, alcohol and drug use.	Health Department	Rae Dick	rdick@westfordma.gov	978-399-2553	11/30/2021	2/1/2022	33,000.00	The department is mandated to conduct Tobacco/Vape Compliance Inspections.	33,000.00	1 High Priority
32	Substance Abuse / Tobacco Control Compliance Agent	1.11 Substance Use Services*	YEAR 2: The position would conduct the mandated Tobacco Control Compliance Inspections in town and provide education programming on vaping, tobacco cessation, alcohol and drug use.	Health Department	Rae Dick	rdick@westfordma.gov	978-399-2553	11/30/2021	2/1/2023	33,000.00	The department is mandated to conduct Tobacco/Vape Compliance Inspections.		1 High Priority
33	Substance Abuse / Tobacco Control Compliance Agent	1.11 Substance Use Services*	YEAR 3: The position would conduct the mandated Tobacco Control Compliance Inspections in town and provide education programming on vaping, tobacco cessation, alcohol and drug use.	Health Department	Rae Dick	rdick@westfordma.gov	978-399-2553	11/30/2021	2/1/2024	33,000.00	The department is mandated to conduct Tobacco/Vape Compliance Inspections.		1 High Priority
34	Senior Dental Program for Uninsured Residents Age 55+	1.12 Other Public Health Services	The Senior Dental Program provides free financial assistance to seniors 55 years and older who do not have dental insurance. The assistance covers teeth cleanings, screenings, and minor repairs. Presently, this program is funded by fundraising donations.	Health Department	Rae Dick	rdick@westfordma.gov	978-399-2553	5/10/2022	9/22/2022	20,000.00		20,000.00	
35	Conduct Community Health Assessment and Develop a Community Improvement Plan	1.12 Other Public Health Services	The Health Department is requesting \$200,000 to hire a consulting organization to provide a Westford Community Health Assessment and a Community Improvement Plan. Please see attachments for this proposal.	Health	Rae Dick	rdick@westfordma.gov	978-399-2553	5/10/2022	9/22/2022	200,000.00		200,000.00	

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36	Hiring of one Additional Full Time Van Driver for the Implementation of a New Fixed COA Transportation Route, including the Availability of Flag Down Services		ON HOLD: The COA Transportation Program provides affordable door to door van service to older adults, individuals with disabilities and residents experiencing financial hardship (any ages). Our COA has worked hard to create a trusted transportation service that supports the desires of older adults to age in place and provide access to this service for all town residents facing transportation hardships. With the continued growth of Westford's older adult population, increased gas prices, limited funding, and a limited driver pool we must look at new ways to ensure administrative and operational efficiency, and financial stability. To help address these challenges our COA is requesting ARPA funds to provide seed money for a new fixed route and flag down service in Town. This 18.3-mile route (see enclosed map) would include our income-based housing communities managed by the Westford Housing Authority as well as some of our 40B development. With this proposed new service, our transportation program could increase ridership with flag down system, expanded flexibility in scheduling, provide greater accessibility to grocery shopping, pharmacies, eateries, hair salons, Town Hall, J.V. Fletcher Library, Cameron, and other service locations. The COA is requesting \$58,762.50 to start this new service. The requested funds will cover a full-time benefitted position for twelve month and \$29,381.25 toward the position second year. The COA will fund additional salary balance in the second year. Based on reported outcomes over the next two years the COA will work alongside the Town and community to address future funding.	Council on Aging	Jennifer Claro	jclaro@westfordma.gov	774-253-5215	5/6/2022	7/1/2022	88,144.00	Provides affordable and more frequent transportation to WHA income based communities, 40B developments for basic support services in town	88,144.00	
Total Non-Covid Related										5,158,501.00			
REQUESTS DEFERRED FOR FUTURE CONSIDERATION													
37	Additional Hours for Public Health Nurse - FY24	1.9 Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		Health Department	Rae Dick	rdick@westfordma.gov	978-399-2553	11/30/2021	7/1/2023	18,500.00	Our Public Health Nurse has been working full time since the pandemic started with her additional hours funded through the CARES Act, which is discontinued on 12/31/21.	18,500.00	1 High Priority
38	William James Interface Mental Health Referral Service (Town pay for membership/partnership fee)	1.10 Mental Health Services*		Council on Aging	Jennifer Claro	jclaro@westfordma.gov	(978) 399-2323	10/12/2021	1/1/2024	44,000.00		44,000.00	
39	William James Interface Mental Health Referral Service (Town pay for membership/partnership fee)	1.10 Mental Health Services*		Council on Aging	Jennifer Claro	jclaro@westfordma.gov	(978) 399-2323	10/12/2021	1/1/2025	25,000.00			
40	William James Interface Mental Health Referral Service (Town pay for membership/partnership fee)	1.10 Mental Health Services*		Council on Aging	Jennifer Claro	jclaro@westfordma.gov	(978) 399-2323	10/12/2021	1/1/2026	25,000.00			
41	Community Wellness Coordinator Year 2 (Half a Year)	1.10 Mental Health Services*	The Community Wellness Coordinator would provide public education and promote access to resources for mental health and wellness and substance use disorder. This position would provide tracking to ensure those in need are connecting with resources. This recommendation was voted unanimously by the TSSTF.	Town Staff, reporting to Town Manager	Tom Clay	tclay@westfordma.gov	781-492-0615	10/20/2021	1/1/2023	50,000.00	Many of the mental health and substance use disorder needs in our community were made more acute by the stress and isolation brought on by COVID.	50,000.00	1 High Priority
42	Community Wellness Coordinator Year 3	1.10 Mental Health Services*	The Community Wellness Coordinator would provide public education and promote access to resources for mental health and wellness and substance use disorder. This position would provide tracking to ensure those in need are connecting with resources. This recommendation was voted unanimously by the TSSTF.	Town Staff, reporting to Town Manager	Tom Clay	tclay@westfordma.gov	781-492-0615	10/20/2021	1/1/2024	100,000.00	Many of the mental health and substance use disorder needs in our community were made more acute by the stress and isolation brought on by COVID.	100,000.00	1 High Priority
43	CMMS System (Facilities ticketing system)	6.1 Provision of Government Services	This is to continue the ticketing system in FY24.	Facilities	Paul Fox	pfox@westfordma.gov	(978) 399-2435	9/1/2021	7/1/2023	27,193.00	Better management of work orders and addressing issues.		
44	CMMS System (Facilities ticketing system)	6.1 Provision of Government Services	This is to continue the ticketing system in FY25.	Facilities	Paul Fox	pfox@westfordma.gov	(978) 399-2436	9/1/2021	7/1/2024	14,411.79	Better management of work orders and addressing issues.		
45	Sustainability coordinator	4.1 Public Sector Employees		Clean Energy and Sustainability Committee	Beth Perkins	beth@middlesexdesign.com		12/14/2021	7/1/2023	-	The town recently received the Community Compact's Efficiency and Regionalization Grant for funding for this position.	-	
Total Deferred Requests										304,104.79			
Total Requests										5,462,605.79			
Total Approved										-			
<p>*Denotes areas where recipients must identify the amount of the total funds that are allocated to evidence-based interventions (see Use of Evidence section above for details)</p> <p>^Denotes areas where recipients must report on whether projects are primarily serving disadvantaged communities (see Project Demographic Distribution section above for details)</p>													