



Community Preservation Committee  
55 Main Street  
Westford, Massachusetts 01886  
Contact: Jesse Beyer  
TEL (978) 399-2905 FAX (978) 399-2556  
jbeyer@westfordma.gov

**Westford Community Preservation Funding Application**  
**Fiscal Year 2022 Project Submission Form**

**Basic Project Information:**

Submission Date: April 20, 2022

Project Name: Supplemental Funding - Robinson Tennis Courts Project

CPA funds requested: **\$189,000.00**

**Applicant:**

**Name:** Westford Public Schools

**Address:** 23 Depot St. Westford, MA 01886

**Phone:** 978-692-5560

**Email:** pfox@westfordma.gov

**Sponsoring board/committee(s):**

Westford Public Schools

**Additional responsible parties** – i.e. Property owner, consultant (if applicable)

**Project manager/contact person:**

Paul Fox Jr.  
Director of Facilities Town and Public Schools  
23 Depot St. Westford, MA 01886  
978-399-2435  
pfox@westfordma.gov

**Purpose:** (please select all that apply)

- Open Space
- Affordable Housing
- Historic Preservation
- X Recreation**

**Project location/address:**

Assessor information: (map/block/lot id) as applicable:  
Parcel ID : 02001020000

**Ownership/care and custody information:**

Town of Westford (Westford Public Schools)

Deed restrictions required:

- Conservation
- Housing
- Historic Preservation

**Budget:**

In this round of funding, I am requesting \$189,000.00 to provide supplemental funding for the Robinson Tennis Court Projected.

Attachment A – will show the Bid Tabulation sheet for the bid open that took place on April 8, 2022 in which Green Acres submitted a bid for \$871,799. The bid submission was \$171,799 over the appropriate 2020 CPC budget.

Attachment B – explains that the overage is in line with current post COVID market trends, which was not predictable at the time of the 2020 CPC submittal.

**Percent of total budget requested from Community Preservation funds:**

Westford Public Schools is seeking 100% use of the requested \$189,000.00.

**Other funding sources (committed/applied/planned):**

Westford Public Schools may choose to pursue other funding sources that may be added to the overall project; such as fundraising. Additionally, Newport Materials is handling all materials and construction related costs associated with asphalt. Any remaining money at the end of the project will go back to CPC.

**Anticipated annual income/expenses:**

Westford Public Schools will allocate 1% of this project's construction costs from the operational budget to support annual maintenance and repairs.

**Taxpayer impact:**

Pending funding, this project is not anticipated to have an impact of Westford taxpayers.

**Timeline:**

Proposed Start Date: June 12, 2022

Proposed Completion Date: September 1, 2022

**Endorsement by applicable boards/commissions/community groups:**

- Affordable Housing Committee and/or Housing Authority
- Cemetery Commission
- Conservation Commission
- Historic Commission
- Parks and Recreation Commission
- Planning Board
- Water Commission

**X Other - Westford Public Schools**

**Project Description and Goals:**

**Please describe project.** In proposal, please include how this project impacts Westford's citizens and addresses Westford's current and/or future needs? How does this project preserve Westford's character and meet its preservation goals? Why should this project be funded this year? (Use as many additional pages as necessary)

**Background Information**

In 2020, Westford Public School requested \$750,000 to support new Tennis courts that would also support pickle ball activities. It was proposed that \$50,000 would be allocated towards design and \$700,000 of construction.

Due to economic changes in conditions related to construction cost, to include the impacts of COVID19; the original allocation of \$700,000 for construction services presented a shortfall.

On April 8, 2022, the Town received bids for this project that came in \$171,799 above the allocated construction amount.

If this application is approved and funding appropriated, the new total budget cost between the 2020 and 2022 CPC projects would total \$939,000.00. .

Finally, value-engineering efforts are still being considered with this project. Additionally 10% contingency has been requested from this supplemental proposal to support this project.

Any unused money will be returned to CPC.

### **Proposed Project**

As a continuation to the efforts in the 2020 CPC Application, Westford Public Schools is seeking \$189,000.00 to support the complete replacement of tennis courts located and the Robinson Elementary School.

### **Potential Opportunities**

N/A

**Total requested \$189,000.00**

**If this application is submitted outside of the usual funding cycle, please explain why.**

This project was submitted on April 20, 2022 after receiving the bids depicting the necessary for supplemental funding to support this project.

**List of Attachments:** (including but not limited to photos, plans, maps, quotes, costs, estimates, letters of endorsement)

Attachment A – Bid Opening Results  
Attachment B – Letter from NESRA Engineering

### **Applicant Signatures/Date**

*Paul Fox Jr.*

Paul Fox Jr.

**February 4, 2022**

Date

For Community Preservation Committee Use Only

Date received:

Copies distributed on:

Is sufficient data/detail provided?

Is timeliness an issue?

Is additional information required?

Project interview date:

Public hearing date:

Committee vote:

Yes

No

Abstain

Date

Recommendation from Committee:

Recommended for Town Meeting consideration:

Spring

Fall

Special

Year



TOWN OF WESTFORD  
FACILITIES DEPARTMENT

TOWN HALL  
55 MAIN STREET  
WESTFORD MA 01886  
(978) 399-2435

**RESULTS FROM BID OPENING**

Project: COLONEL JOHN ROBINSON SCHOOL TENNIS COURTS RENOVATION PROJECT  
Location: Town Hall, Town Mangers Office, 55 Main St. Westford, MA 01886  
Date/Time: April 8, 2020 at 1:00 p.m.

Company Name	Base Bid	Signed Gen Bid Form & Addendum	Contractor Qualification Statement	Bid Bond & Perf. Bond	Tax Compliance Non-Collusion Public Contractor Debarment OSHA Cert. of Corporate Vote	Pre-Bid Attendance
SCIABA	1,470,200	✓			✓	
NEWPORT	1,177,060					
HEIMLICH	969,000					
GREEN ACRES	871,799					
R. BATES + SONS	945,000					

This is a complete and accurate list of the bids opened. This document is signed under the penalties of perjury.

Opener(s)/Witness(es): *[Signature]* 4/8/22 *Jacqui Studley* 4-8-2022



**Nesra Engineering, LLC**  
170 Bungay Rd.,  
N. Attleborough, MA 02760

April 14, 2022

Mr. Paul Fox  
Director of Facilities  
Town of Westford and Public Schools  
55 Main Street  
Westford, MA 01886  
(978) 339-2435

Re: Colonel John Robinson School, Tennis Courts Renovation Project

Dear Mr. Fox,

Nesra Engineering, LLC (Nesra) has reviewed the bid results for the Colonel John Robinson School, Tennis Courts Renovation Project. We have evaluated the qualifications for Green Acres Landscape and Construction, Inc. (GALC) and have found they are qualified for this project based on their references and meet the qualification minimums set forth in our bid requirements and specifications.

Nesra has previously completed several successful projects with GALC that are similar in scope and magnitude:

- Nahant Tennis and Basketball court Renovation Project, Nahant, MA
- Taunton High School Synthetic Turf Baseball Field, Taunton, MA
- Swan Street Park, Everett, MA
- McDonald and Thompson Playground, Waltham, MA

Nesra estimated in 2020 the Robinson Tennis Court Construction Project would cost approximately \$700,000. The low bidder for the project received on April 8, 2022 was \$871,799. We believe this price increase is representative of the current industry post covid cost and materials increase. The increase of \$171,799 is reasonable and in line with expectations given the constraints of the current construction climate. Nesra therefore recommends awarding the contract for this project.

Very truly yours,

*Arsen Hambardzumian, P.E.*

Principal  
Nesra Engineering, LLC  
Cell: 508-221-7174