



**TOWN OF WESTFORD**  
**COMMISSION ON DISABILITY**  
**55 MAIN STREET**  
**WESTFORD, MASSACHUSETTS 01886**  
**Tel: 978-692-5501 Fax: 978-399-2557**

**MEETING AGENDA**

**DATE:** *June 27, 2019*  
**TIME:** *7:00 PM*  
**PLACE:** *Town Hall – Main Meeting Room*

1. Open Forum: *Public participation regarding items not on Meeting Agenda*
2. Adopt Minutes of Prior Meetings:
  - a. April 25, 2019 Meeting
  - b. May 23, 2019 Meeting
3. Old Business
  - a. Vacancies on the Commission on Disability (COD): Search for Candidates
    - i. Eagle-Independent
    - ii. Westford Community Access Television
  - b. Minutes of the COD:
    - i. Posting Documents/Handouts Used at a Meeting
    - ii. Recording of Votes
  - c. Open Forum Statement & Other Guidelines
  - d. COD Mission
  - e. Bandstand Accessibility Report
4. New Business
  - a. Massachusetts Office on Disability (MOD) Notices
  - b. U.S. Access Board Webinars
  - c. Outlook Tip (Town E-Mail System)
  - d. Other Business
5. Verify date for next meeting: July 25, 2019 – 7:00pm at the Main Meeting Room, Town Hall
6. Adjourn

**REQUEST:** *Please help make this a fragrance-free meeting in order to accommodate those members and guests that are chemically sensitive to fragrances and other scented products. Thank you.*