



**TOWN OF WESTFORD
SELECT BOARD**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, June 14, 2022

7:00 PM

Meeting will be held virtually, link to access the meeting is below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/Announcements**
 - Recognition of Peter Mahler for over 22 years of service on the Conservation Commission as he is not seeking reappointment as of June 30, 2022
 - Recognition of Crew Supervisor Dave Hall for over 25 years of service in the Public Works Department in light of his resignation effective June 10, 2022
 - Recognition of Cemetery Supervisor Richard “Dick” Nawoichik for over 28 years of service in the Public Works Department in light of his retirement effective June 30, 2022
4. 7:05 PM **Public Hearing – Continued from April 26, 2022**

Request to amend a M.G.L. c. 148 §13 License to Store Flammables, Combustibles, or Explosives on Land in Buildings or Structures at Westford Mobil, 185 Littleton Road to convert one tank from an 8,000-gallon Gasoline Class I to an 8,000-gallon Diesel Class II – *Lauren See, Compliance Analyst, Atlas*
5. 7:10 PM **Public Hearing – Petition for Joint or Identical Pole Locations**

Request from Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc, job no. 29088613, to install (4) JO poles 16-84, 17-84, 22-50, and 23-84, remove (1) JO pole 18, and relocate (1) JO pole 17 on Beaver Brook Road, beginning at a point approximately 0’ southwest of the centerline of the intersection of Webber Road and continuing approximately 350 feet in a southwest direction – *Dave Boucher, National Grid*
6. 7:15 PM **Consent Agenda – Request to approve the following:**

Special License:
Event: Country Fair
Applicant: Sandra Habe on behalf of Good Pickin Farm
Location: Good Pickin Farm, 5 Gould Road
Date: Saturday, July 9, 2022
Time: 12:00 PM to 6:00 PM

7. 7:20 PM **Joint meeting with the Board of Water Commissioners**
Request to hire Attorney Hank Naughton of Napoli Shkolnik, PLLC to pursue Per and Polyfluoroalkyl Substances (PFAS) Multi District Litigation on behalf of the town of Westford – *Hank Naughton, Napoli Shkolnik, PLLC*
8. 7:40 PM **Old/New Business**
1. Request to approve and sign Bond Anticipation Notes for the following projects:
 - a. Roadway improvements in the amount of \$494,000
 - b. Fire truck in the amount of \$777,400
 - c. Kirsi Circle Water Mains in the amount of \$1,331,200
 - d. Westford Academy Amenities Building in the amount of \$1,333,900
– *Christine Collins, Tax Collector-Treasurer*
 2. Request from State Representative Jim Arciero to approve revised House Bill No. 4666, An Act authorizing the town of Westford to grant one additional license for the sale of all alcoholic beverages, to be exercised by Feng You, Inc. d/b/a Empire Wine & Spirits located at 175 Littleton Road
 3. Request from the Clean Energy and Sustainability Committee to appoint Nick Schott as a full member for a term expiring on June 30, 2023
 4. Request to approve 2022 annual reappointments for committee and board members, as listed in the meeting packet
9. 7:55 PM **Continuation of American Rescue Plan Act (ARPA) funding requests to determine allocations - ARPA summaries are available to view at the following link: [ARPA Funding](#):**
1. Review projects approved, funding spent, and funding available to date
 2. Review the following new requests for funding:

<u>Project #</u>	<u>Project:</u>	<u>Department:</u>	<u>Amount:</u>
3	Strategic Planning Retreat	Select Board	\$6,280
4	Assessment/addition of town and school security camera systems	Tom Clay/ Scott Hazelton	TBD
5	Town and school emergency scenario training	Tom Clay/ Scott Hazelton	TBD
6	Gasoline/diesel fuel supplemental appropriation (for all town fleet)	Town Manager	\$191,270
7	Phone system upgrades to comply with 911 requirements	Technology	\$67,000
11	Police Electric Vehicle – Supplemental Appropriation	Police	\$7,500
20	Purchase of materials to promote equitable learning to recover from the pandemic; decodable texts	School Department	\$14,000
23	Blanchard Middle School wastewater treatment plant tank rehabilitation	Department of Public Works	\$177,500
24	Employee training on the proper handling of resident hoarding cases, including the development of a response plan	Health Department and Council on Aging	\$4,500
28	Senior dental program for uninsured residents aged 55+	Health Department	\$20,000
29	Conduct community health assessment and develop community improvement plan	Health Department	\$200,000
30	Hiring of one additional full-time van driver for the implementation of a new fixed COA transportation route,	Council on Aging	\$88,144

	including the availability of flag down services		
31	WestfordCAT Millennium School meeting room equipment upgrades to improve sound quality of recordings	WestfordCAT	\$2,014
32	WestfordCAT Studios (Groton Road, Town Hall, and Millennium School) network video production storage upgrades	WestfordCAT	\$8,834
33	WestfordCAT audio equipment upgrades for school sports coverage	WestfordCAT	\$1,316
35	Website design and development for the Clean Energy and Sustainability Committee to provide residents and businesses with a one-stop location for sustainability related resources	Clean Energy and Sustainability Committee	TBD
36	Consulting services to assist the town with the development of net-zero building standards to be applied to all future municipal building projects	Clean Energy and Sustainability Committee	TBD

10. 8:40 PM **Board Reports/Updates**

11. 8:45 PM **Town Manager's Report**

- i. FY2023 State of the Town – available at the following link: [State of the Town Presentation](#)
- ii. Request approval of the following:
 - a. Contracts:
 1. Ameresco, Inc. for an Energy Management Services Agreement for the Cameron Senior Center HVAC Replacement Project in the amount of \$1,600,000, subject to Town Meeting approval, as requested by the Town Manager
 2. Fire Training Structures LLC for the purchase of fire training equipment in the amount of \$283,971 subject to Town Meeting approval, as requested by the Fire Department
 3. Krista Bebezas for Mobile Behavioral Health Clinician services at the hourly rate of \$200, not to exceed \$45,000, as requested by the Council on Aging
 4. Auslon Company, Inc. for the Blanchard Wastewater Treatment Facility Upgrades and Painting Project in the amount of \$396,000, as requested by the Water Department
 - b. Purchase Orders:
 1. F.G. Sullivan Drilling Company for repairs identified during cleaning and redevelopment of the Howard Road and Nutting Road wells in the amount of \$15,452, as requested by the Water Department
 2. Motorola Solutions for radio equipment for the new fire engine in the amount of \$14,140.96, as requested by the Fire Department
 3. Motorola Solutions for radio equipment for the new ambulance in the amount of \$14,740.96, as requested by the Fire Department

12. 8:50 PM **Correspondence**

13. 8:55 PM **Adjournment**

Options available to access the Select Board meeting virtually:

1. Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet: https://westfordma.gov.zoom.us/webinar/register/WN_qpU4HcB5TGSdU_0OWWOe-Q. Registration requires only that you provide a name and e-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: www.westfordcat.org.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Select Board
Correspondence
June 14, 2022**

Incoming Correspondence:

IC 01	05/23/2022	MBTA Fare Evasion Regulations Hearing Rescheduled
IC 02	05/27/2022	Letter from Pat Chessa regarding Columbus Day
IC 03	05/27/2022	Letter from Patrick and Meredith Kelly regarding Indigenous Peoples Day
IC 04	05/27/2022	Letter from Cynthia Rowland regarding renaming Columbus Day to Indigenous Peoples Day
IC 05	06/10/2022	Northern Middlesex Council of Governments Notice of Meeting

Outgoing Correspondence:

OC 01	05/24/2022	Letter of support regarding Community One Stop for Growth Grant Application
OC 02	05/24/2022	Letter of support to Executive Office of Housing and Economic Development regarding redevelopment project at 12 North Main Street