



**J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
VIRTUAL February 2, 2026; 7:00PM**

All members of the public are invited to a ZOOM meeting; options available to access the Board of Library Trustees Meeting virtually:

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link your computer, smartphone or tablet:

https://westfordma.gov.zoom.us/webinar/register/WN_YBX2SR1zQbjMUXnn70-YQ

Registration requires only that you provide a name and E-mail address. After registering, you will receive a confirmation email containing information about joining the meeting; you will be provided with immediate access if the meeting is already in progress.

I. Call to Order, Roll Call Identification of Trustee Members Present per OML, Inform all attendees of recorded meeting; all votes roll call [4 seconds]

II. Signing of Trust Fund Warrants [5 minutes] VOTE

A. Warrants/Deposits Processed for Approval:

WARRANT # 26-33 TE		WARRANT DATE: 2/19/26
LIBRARY TRUSTEES FUND, ACCT. # 672		\$556.94
ALL PURPOSE TRUST FUND, ACCT. # 673		\$202.85
LIBRARY BOOK FUND, ACCT. # 674		\$0.00
LECTURE TRUST FUND, ACCT. # 675		\$0.00
J. V. FLETCHER LIB. TRUST, ACCT. # 676		\$0.00
EDR CONT. EDUC. TRUST FUND, ACCT. # 677		\$320.00
BENEFACTORS TRUST FUND ACCT. #678		\$0.00
TOTAL EXPENDITURES/DEPOSITS UNDER WARRANT # 26-33TE		\$1,079.79

III. Approval of Minutes [10 minutes] [Underlined minutes in packet] VOTE

A. January 5, 2026

IV. Acceptance of Treasurer's Quarterly Report [10 minutes] VOTE

V. Report of the Director [10 minutes] VOTE

A. Asst. Director Report

B. Warrant Review and Approval

1. Warrants Numbered: 26-26 through 26-29 VOTE

VI. Report of Committees [5 minutes]

A. Friends' Foundation Committee Report:

VII. Communications: [10 minutes]

A. CORRESPONDENCE, TOWN MANAGER: MAR and Materials Requirement

B. MBLC Legislative Agenda FY27

VIII. Unfinished Business [0 minutes] NONE

A. Massachusetts Public Library Construction Project (MPLCP) Grant Update

https://westfordmass-my.sharepoint.com/personal/erainville_westfordma_gov/Documents/H-Drive/Ellens Docs/WINWORD/TRUSTEES/MEETINGS/AGENDAS/AGENDAS CY26/TRUSTEE AGENDA 2-2-26 VIRTUAL.docx 1/29/2026 8:23 AM



IX. New Business [10 minutes]

- A. Approve \$9,500 expenditure under Hoopla VOTE
- B. Annual Town Meeting, March 28, 2026:
 - 1. Discuss Warrant Article 21 – nationalgrid easement
- C. Mid-Year Review of Trustee Goals

X. Announcements [5 minutes]

- A. Friends' Liaison Report [Rainville]
- B. Upcoming Meeting Schedule:

February 5, 2026	10:00 AM	MBLC Meeting to approve Waiver Request of Municipal Appropriation Requirement
February 17, 2026	6:30 PM	Joint Meeting w/Permanent Town Building Committee REMOTE PARTICIPATION MEETING: Furniture Bid
February 24, 2026	7:00 PM	Select Board Agenda: Furniture Bid
March 2, 2026	6:30 PM	Joint Meeting w/Permanent Town Building Committee REMOTE PARTICIPATION MEETING
March 2, 2026	7:00 PM	Full Trustee Board REMOTE PARTICIPATION MEETING
March 28, 2026	9:00 AM	Annual Town Meeting

C. COI [Conflict of Interest]: Mandatory Email from state

XI. Adjournment [3 seconds]

GS/edr

Articles/Attachments: Program Fliers

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT. If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact the Library administration at 978-399-2312 or email to erainville@westfordma.gov.

