



TOWN OF WESTFORD  
**MEETING (ATM) COMMITTEE**  
TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
692-5501 Fax (978) 399-2557

### **ATM MEETING AGENDA**

Monday, December 13, 2021

7:00PM

*Meeting will be held virtually.* Registration link is below.

1. **7:00 PM**     **Call to Order**
2. **7:00 PM**     **Open Forum/Announcements/**
3. **7:05 PM**     **Approve (Updated) November 16, 2021 Minutes**
4. **7:10 PM**     **Continue discussion about Banner letter from LWV Westford  
(Lynn Cohen, League Steering Committee to join)**
5. **7:20 PM**     **Review Updates (any Walk Thrus) from Working Groups**
  1. **Branding: Megan**
  2. **Remote Participation Working Group: Tom**
  3. **Community Data Collection Working Group: Kristina**
  4. **Westford Community Input Working Group: Valery**
6. **8:00 PM**     **Progress on Voting Tabulation Devices (Clickers)-Angela**
7. **8:05 PM**     **Validate next meeting date: Tuesday, January 18<sup>th</sup>, 2022.  
(Quorum of 6 needed)**
8. **Adjournment**

All members of the public are invited to a Zoom meeting.

When: Dec 13, 2021 07:00 PM Eastern Time (US and Canada)

Topic: ATM Committee December 13, 2021 7:00 PM

**Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:**

**[https://westfordma-gov.zoom.us/webinar/register/WN\\_Czb711AMSSS-JaL7E69mtQ](https://westfordma-gov.zoom.us/webinar/register/WN_Czb711AMSSS-JaL7E69mtQ)**

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

Westford CAT will be recording the meeting which will be made available shortly after the meeting.

Be sure to visit their website for all the happenings at Westford CAT:

[www.westfordcat.org](http://www.westfordcat.org).