

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: November 4, 2019**  
**Millennium – Conference Room B**

PUBLIC COMMENT PROCEDURE

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT act on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

**PUBLIC SESSION**

**7:30 PM WELCOME**

Call to Order & Pledge of Allegiance

**1. RECOGNITION**

**7:35 2. PUBLIC COMMENT**

**7:40 3. REPORTS**

1. Superintendent
2. Assistant Superintendent
3. Sub Committee/Liaisons
4. Student Representatives
5. Finance

**4. NEW BUSINESS**

- 7:50** 1. Abbot Student Presentation: Hand-Dryers in Schools
- 8:05** 2. Elementary FY2020 School Improvement Plans
- 9:05** 3. FY2021 Enrollment Projections
- 9:10** 4. FY2019 MCAS Presentation

*Abbot School Students*  
*Elementary Principals*  
*B. Olsen*  
*K. Clery*

**5. OLD BUSINESS**

- 9:40** 1. Capital Plan Discussion & Vote

*B. Olsen/I. Nilsson*

**9:50 6. APPROVAL REQUESTS**

1. Warrant Approvals:  
Payroll Warrant #2017sp dated November 7, 2019  
Expense Warrant #2017SE dated November 7, 2019
2. School Committee Meeting Minutes  
October 21, 2019 Regular Session Minutes

**7. PERSONNEL UPDATE**

- 9:55 8. ADJOURNMENT to EXECUTIVE SESSION** to discuss strategy with respect to collective bargaining and an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to public session.