



# TOWN OF WESTFORD

## AFFORDABLE HOUSING TRUST FUND

55 Main Street  
Westford, Massachusetts 01886  
TEL (978) 692-6011 FAX (978) 692-9609

### NOTICE OF REGULAR MEETING

Wednesday, November 3, 2021  
**7:00 PM**

Register in advance for this meeting:

[https://westfordma.gov.zoom.us/webinar/register/WN\\_XwZXf7JMR4iU6OWOi38fqA](https://westfordma.gov.zoom.us/webinar/register/WN_XwZXf7JMR4iU6OWOi38fqA)

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Roll Call

2. MINUTES:

Approve Minutes of the September 1, 2021, Regular Meeting

OLD BUSINESS:

3. Project Updates:

- a. Town Farm Task Force Update
- b. Carlisle Road Project Update
- c. Helena Crocker Residences
- d. Others

4. Emergency Rental Assistance Program Update: Drew Vernalia/Lisa Larrabee

5. Financial Statement Status – Aden Wood

6. Housing Production Plan Update: Joan Croteau

7. Discuss signature status of the Second Amendment to the Declaration of Trust for the Westford Affordable Housing Trust Fund to Allow for Three New Alternate Members

8. Review of list of special roles needed, seek committee member volunteers for those roles and for those roles already taken by Members, hear updates from the members

NEW BUSINESS:

9. Roll call on completion of required oath of office, review of open meeting law material status and conflict of interest training

10. New Candidates for vacant position—Allow candidates to speak if present and vote on replacement for Matt Brown.

11. Public Comment

12. Adjourn