

**WESTFORD PUBLIC SCHOOLS  
SCHOOL COMMITTEE  
MEETING AGENDA  
October 25, 2021  
Location: Millennium's Conference Room B**

**\*\*Per Westford Board of Health requirement (effective 8/9/2021), all attendees at this meeting must be masked.\*\***

Westford residents may remotely participate (including public comment) by registering at the following Zoom link: [https://us02web.zoom.us/webinar/register/WN\\_z3IB7PoBTeKgCT0PGB34Fw](https://us02web.zoom.us/webinar/register/WN_z3IB7PoBTeKgCT0PGB34Fw). This meeting may be viewed on the Westford CAT website ([www.westfordcat.org](http://www.westfordcat.org)), on their YouTube channel (<https://www.youtube.com/c/WestfordCAT>), or by tuning into Channel 9 (Comcast) or 34 (Verizon) on CATV.

The School Committee welcomes community members to attend meetings and to speak on matters within its purview. To promote equitable opportunities to be heard, speakers will be limited to two minutes in their comments. The overall duration of the public comment period will be predetermined on the meeting agenda but may be extended at the discretion of the Chair.

**PUBLIC SESSION**

- 7:00 PM 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. RECOGNITIONS**  
M.A.S.S. Academic Awards - W.A. Seniors April Collamore and Tejas Kudva
- 7:15 3. CONSENT AGENDA – Vote Required**
- 1. Warrants**  
Payroll Warrant #2218sp dated October 28, 2021  
Expense Warrant #2218SE dated October 28, 2021  
Manual Warrant #2216sm dated October 14, 2021
- 2. Meeting Minutes**  
Regular Session Minutes: 9/27/2021
- 7:17 4. INFORMATIONAL UPDATES**
1. Superintendent Updates *C. Chew*  
2. School Committee Updates *School Committee*  
3. Student Representatives *H. Macey & M. Kumar*
- 7:37 5. PUBLIC COMMENT** *C. Sanders*
- 6. BUSINESS**
- 7:50 1. Overview of Academic Achievement since COVID-19** *K. Clery*
- 8:10 2. COVID Update** *C. Chew*
- a. Testing in Schools  
b. COVID Case #'s / DESE COVID Guidance
- 8:30 3. Financial Updates** *P. Leonhardt*
- a. Substitute Compensation Increase – *Vote Required*  
*Vote to increase substitute compensation rate, from \$80 to \$100 per diem, effective Nov. 1, 2021 and for the remainder of the 2021-22 School Year*
- b. Monthly Budget Transfer Approvals – *Vote Required*
- c. FY22 - General Fund Monthly Update and All Funds Quarterly Status Update FY22 Q1  
*Provide the monthly update of the General Fund and the quarterly update of Federal Grants, State Grants, Revolving and Donations Funds*
- 7. PERSONNEL**
- 8:40 1. Stony Brook & Miller School Principals** *C. Chew*  
*Discuss the process and timeline for the appointment of permanent building principals*
- 8:50 8. ADJOURNMENT to EXECUTIVE Session** to discuss strategy with respect to collective Bargaining, as an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to public session.