

*TOWN OF WESTFORD*  
**TOWN MANAGER'S OFFICE**  
**TOWN HALL**  
55 MAIN STREET  
WESTFORD, MA 018861

**MEETING POSTING**

**TO:** Personnel Advisory Committee  
**FROM:** Pam Hicks, Director of Human Resources  
**RE:** Meeting Agenda  
**DATE:** Friday, October 25, 2019 - 11:00 AM - Town Hall Conference Room A

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**1. Review updated Town of Westford Personnel Policies and Procedures Sexual Harassment Policy 5.6**

-Jodi Ross and Pam Hicks will present

Request: Approve updated policy

**2. Review proposed Pay Classification Plan**

-Jodi Ross, Dan O'Donnell and Pam Hicks will present

Request: Approve proposed revised Pay Class Plan