



# TOWN OF WESTFORD

## AFFORDABLE HOUSING TRUST FUND

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### NOTICE OF REGULAR MEETING AND AGENDA AFFORDABLE HOUSING TRUST

**Date Time: Wednesday, October 12, 2022 07:00 PM Eastern Time (US and Canada)**  
**Topic: Affordable Housing Trust - Town of Westford**

Town of Westford

All members of the public are invited to a Zoom meeting.  
When: Oct 12, 2022 07:00 PM Eastern Time (US and Canada)  
Topic: Affordable Housing Trust

Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet:  
[https://westfordma-gov.zoom.us/webinar/register/WN\\_HB-3yQGwTS2TUYXn0z\\_AdQ](https://westfordma-gov.zoom.us/webinar/register/WN_HB-3yQGwTS2TUYXn0z_AdQ)

Registration requires only that you provide a name and E-mail address.

After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

1. Roll Call

#### MINUTES:

Approve minutes of September 7, 2022

#### **OLD BUSINESS:**

2. Discuss recommendation to approval of Final Draft HPP dated August 2022—Joan Croteau
  - a. Working Group to follow up on recommended goals and objectives
3. Review of New Candidates for vacant positions—Bob W.  
Discuss recruiting suggestions,
  - a. Town Website (Ragi)
  - b. Request vote to place flyer in prominent Town locations, e.g. library, Town Hall etc.has been OKed by Town
4. Project Updates:

- a. Town Farm Task Force Update
  - b. Helena Crocker Residences
5. Emergency Rental Assistance Program (WERAP) Update: Drew Vernalia/Lisa Larrabee
  - a. Brookside Village requirement
    - i. the members may wish to file disclosures with the Town Clerk so as to avoid any appearance of conflict—How do committee members feel about this?
6. WRAP: Lisa Larrabee
7. Financial Statement Status: Denny Wood
8. Sustainability working group—update
9. Review list of special roles that were not previously discussed on the agenda:
  - Marianne: Planning Board and Zoning Board attendance
  - Ragi: Website
10. Public Comment
11. Adjourn