



TOWN OF WESTFORD
**COMMITTEE TO STUDY WAYS TO INCREASE
ATTENDANCE AT TOWN MEETING**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, October 5, 2021

7:00PM

Meeting will be held virtually. Registration link is below.

1. **7:00 PM Call to Order**
2. **7:05 PM Open Forum/Announcements**
3. **7:10 PM Approve September 23, 2021 Minutes**
4. **7:15 PM Establish Monthly Meeting Schedule**
5. **7:25 PM Discuss Committee Name Change**
6. **7:40 PM Data: Identify the Problem(s) – Committee Brainstorm Session (Internal Committee)**
7. **8:10 PM Data; Identify the Problem(s) Discuss/Assign Community input and outside town Research**
 - **Town wide Survey**
 - **Researching other Communities**
8. **8:40 PM Schedule Next Meeting (Doodle Poll Responses)**
9. **8:45 PM Adjournment**

Register in advance to watch the meeting through Zoom: https://westfordma.gov.zoom.us/webinar/register/WN_D2P_xbqeShC6k3mAoqHAhA

After registering, you will receive a confirmation email containing information about joining the meeting.

WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They will also be streaming the video online, here:

<https://www.youtube.com/c/WestfordCAT/videos>

Please visit the website for other happenings at Westford CAT: www.westfordcat.org.