



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED

September 24, 2019 at 10:15AM

MEETING AGENDA

Tuesday, September 24, 2019
7:30PM

Town Hall, Meeting Room, 55 Main Street

1. 7:30PM **Call to Order**
2. 7:30PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
4. 7:35PM **Request for a Board of Selectmen proclamation recognizing the Nashoba Valley Technical School District for 50 years of excellence and receive updates on Fall enrollments, closeouts from FY19, and facility assessment**
– *Dr. Denise Pigeon, NVTSD Superintendent*
5. 7:50PM **Discuss the next steps on the proposed new Town Center Building at 51 Main Street and continue discussion on the potential future use(s) of 63 Main Street**
6. 8:10PM **Request to approve the Stormwater Management Utility Fee and Credit Policy**
7. 8:15PM **Special Town Meeting – October 28, 2019**
Selectmen sign warrant, take positions on warrant articles, and finalize motions

ARTICLE 11:	Authorization for the Board of Selectmen to petition the General Court for two (2) additional all alcohol on premises licenses to be exercised by Westford Valley Marketplace located at 160-174 Littleton Road, Westford	<i>Citizen's Petition, Tom Wilder, Paige Quigley, Ethan Solomon, and Kelli Burke – The Wilder Companies</i>
ARTICLE 12:	Amend the Charter to Reflect Inclusive Language Including Renaming the Board of Selectmen to Select Board	<i>Board of Selectmen</i>
ARTICLE 13:	Approve the Board of Cemetery Commissioners Regulations for Municipal Cemeteries	<i>Paul Larkham, Chairman, Board of Cemetery Commissioners</i>

8. 8:35PM **Consent Agenda- Request to approve the following Town Common and Band Stand Request:**
 - i. Event: Climate Strike Rally with Sunrise Movement
Applicant: Beth Morrison, Indivisible Westford
Date: Thursday, October 3 17, 2019
Time: 5:00PM to 8:00PM

Banner Request:

- ii. Event: Open House for Nashoba Valley Technical High School
Applicant: Kyla Callahan
Dates: Sunday, October 27, 2019 – Wednesday, November 6, 2019
Location: J.V. Fletcher Library

Banner Request:

- iii. Event: Winter Sporting Goods Sale, fundraising event for the Boy Scouts of America Troop #159
Applicant: Maulik Shah
Dates: Saturday, November 9, 2019 – Tuesday, November 19, 2019
Location: J.V. Fletcher Library

9. 8:40PM

Minutes for Approval

Regular Session for Release

- September 10, 2019

10. 8:45PM

Board Reports/Updates

11. 8:50PM

Town Manager's Report

- i. Request to approve the town's updated Sexual Harassment Policy
- ii. Request to accept a grant in the amount of \$25,000 from the MA. Community Compact Best Practices Program for the purposes of partially funding the town's upcoming town-wide culvert assessment project
- iii. Request to appoint Eric Heideman as Acting Town Manager starting Friday, September 27, 2019 through Tuesday, October 1, 2019
- iv. Request approval of the following:
 - a. Contracts:
 - 1. Verizon New England Inc. for access to Verizon's conduits in Westford
 - 2. To secure natural gas supply pricing for municipal buildings for a period of up to 36 months at the rate of approximately \$5.6030 per dekatherm
 - 3. Patriot Properties, Inc for consultation and review of all real estate and personal property data for the FY 2021 revaluation and certification as requested by the Assessor's Department in the amount of \$83,500.00

12. 8:55PM

Correspondence

13. 9:00PM

Adjournment

**Board of Selectmen
Correspondence
September 24, 2019**

Incoming Correspondence:

IC 01	09/17/2019	Letter from Stantec Consulting Services Inc regarding gas monitoring at the Westford landfill
IC 02	09/18/2019	Notice of Meeting from Northern Middlesex Council of Governments
IC 03	09/18/2019	Letter from MassDOT District 3 Highway Director regarding national bridge inspection standards and bridge inspection reports
IC 04	09/18/2019	Greater Lowell Chamber of Commerce invitation to their 25 th Annual Membership Meeting
IC 05	09/19/2019	Town of Westford Business Forum invitation and agenda

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.