



TOWN OF WESTFORD  
**COMMITTEE TO STUDY WAYS TO INCREASE  
ATTENDANCE AT TOWN MEETING**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Thursday, September 23, 2021  
7:00 PM

Meeting will be held virtually, link to access the meeting is below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Welcome / Introductions**
3. 7:30 PM **Discuss Electing Officers and Meeting Minutes**
4. 7:45 PM **Review and Discuss Select Board Charge and Scope of Committee**
5. 8:15 PM **Discuss Frequency of Meetings and Schedule Next Meeting**
6. 8:30 PM **Adjournment**

**Register to watch the meeting through Zoom:**

[https://westfordma-gov.zoom.us/webinar/register/WN\\_Za1wGh2hQO2KGGqoet4clQ](https://westfordma-gov.zoom.us/webinar/register/WN_Za1wGh2hQO2KGGqoet4clQ). After registering, you will receive a confirmation email.