



TOWN OF WESTFORD  
BOARD OF SELECTMEN

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**REVISED**

September 9, 2019 at 3:35PM

**MEETING AGENDA**

Tuesday, September 10, 2019

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session**
  - i. To conduct negotiations with the Town Manager regarding her employment contract as an open meeting may have a detrimental effect on the bargaining position of the town  
**Executive Session with the School Committee**
  - ii. To discuss the deployment of or strategies regarding security personnel or devices, as recommended by the Town and School Safety Task Force
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
  - i. 9/11 Memorial Service on Wednesday, September 11, 2019 at 9:55AM the Public Safety Courtyard at Town Hall, 53 Main Street
  - ii. Recognition of Gerald J. Koehr for 7 years of service to the town of Westford as a member of the Finance Committee, 3 of the years as Chair
  - iii. Recognition of Ray Peachey for 33 years of service to the town of Westford as an employee of the Police Department and Health Department
  - iv. Recognition of David Lefebvre for his service in North Carolina during the recent hurricane Dorian as a MA-1 DMAT responder of the National Disaster Medical System Division of the U.S. Department of Health and Human Services
5. 7:35PM **Public Hearing – Request for a change of manager on an M.G.L. Ch. 138, Section 12 all alcohol restaurant license for Pepper Dinning, Inc., d/b/a Chili’s Grill & Bar, 137 Littleton Road, to Christopher Blag**

*- Christopher Blag*
6. 7:40PM **Request for a common vicualler license for Harbhej S. Cheema, owner of Kanjabi 15, LLC d/b/a Mr. Mac’s Westford, 175 Littleton Road**

*- Harbhej S. Cheema*



13. 9:15PM      **Minutes for Approval**  
For Release
- August 20, 2019
  - August 27, 2019
- Executive Session Minutes**  
Not for Release
- August 27, 2019
14. 9:20PM      **Board Reports/Updates**
15. 9:25PM      **Town Manager's Report**
- i. Request to approve the Budget Policy Direction for Fiscal Year 2021
  - ii. Request approval of the following:
    - a. Contracts:
      1. Blue Cross Blue Shield (BCBS) for employee and retiree health insurance contract for 2019-2020 at a 7.9% increase
      2. Lexipol for annual subscription to fire policy manual templates, training bulletins, and policy support services requested by the Fire Department in the amount of \$8,342.00
      3. Stantec Consulting Services Inc. for landfill environmental monitoring services in the amount of \$11,080.00
      4. Onsite Engineering, Inc. for perchlorate-related water sampling and testing services not to exceed \$45,792.00
      5. Green Acres Landscape & Construction Co., Inc. to construct improvements at Forge Pond Beach requested by the Parks and Recreation Department in the amount of \$534,772.00
    - b. Purchase Orders:
      1. Merrimack Valley Emergency Physicians Inc. for Medical Direction Services requested by the Fire Department in the amount of \$18,000.00
16. 9:30PM      **Correspondence**
17. 9:35PM      **Adjournment**

**Board of Selectmen  
Correspondence  
September 10, 2019**

**Incoming Correspondence:**

IC 01	08/23/2019	Verizon Fios TV programming change
IC 02	08/26/2019	Xfinity TV services change
IC 03	08/26/2019	Letter from the Director of Federal Aid & Programming Reimbursement Office certifying work which has been performed
IC 04	08/30/2019	Paddock Estates at Boxboro information about apartment community
IC 05	08/30/2019	Town of Westford v. Charles DiDonato – Town of Westford’s Notice of Voluntary Stipulation of Dismissal
IC 06	08/30/2019	Powell & Majestro PLLC update of new development relative to the National Consortium
IC 07	09/04/2019	Letter from Central Massachusetts Mosquito Control Project
IC 08	09/04/2019	Notice of Massachusetts Municipal Association’s Annual Fall Legislative Breakfast series
IC 09	09/05/2019	Architectural Access Board Notice of Hearing Postponed
IC 10	09/06/2019	Letter from KP Law to the Architectural Access Board

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*