



TOWN OF WESTFORD
Budget Task Force
TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Wednesday, September 6, 2023
12:30 PM

Meeting will be held virtually, link to access the meeting is below:

https://westfordma-gov.zoom.us/webinar/register/WN_6UCRgGjmSVOTJ4PaRbZsog

1. 12:30 PM **Call to Order**
2. 12:32 PM **Approval of Minutes**
August 16, 2023
August 23, 2023
3. 12:32 PM **Prepare for the Strategic Planning Retreat to be held at Kimball Farms on September 7, 2023**
4. 1:25 PM **Update from Benchmarking / Efficiency Working Group**
Review Potential Efficiencies
5. 1:35 PM **Update from Budget Challenges / New Revenue Sources Working Group**
6. 1:45 PM **Review Action Items for Draft Schedule**
7. 1:55 PM **Schedule Future Meetings**
8. 2:00 PM **Adjournment**

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.