

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: August 13, 2019**  
**Millennium – Conference Room B**

PUBLIC COMMENT PROCEDURE

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT act on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

**PUBLIC SESSION**

**7:30 PM WELCOME**

- Call to Order
- Pledge of Allegiance

7:35 **EXECUTIVE SESSION** to conduct contract negotiations with non-union personnel.  
The Committee will return to public session.

7:45 **1. REPORTS**

1. Superintendent
2. Assistant Superintendent
3. Sub Committee/Liaisons
4. Student Representatives
5. Enrollment
6. Finance
7. Public Comment

**2. NEW BUSINESS**

- |      |                                    |                 |
|------|------------------------------------|-----------------|
| 8:15 | 1. Summer Leadership Institute     | <i>B. Olsen</i> |
| 8:20 | 2. Professional Development Update | <i>K. Clery</i> |
| 8:30 | 3. School Committee Summer Session | <i>A. Adam</i>  |

**3. OLD BUSINESS**

- |      |   |                            |
|------|---|----------------------------|
| 8:40 | 1. Hanover Property Update                                  | <i>I. Nilsson/B. Olsen</i> |
| 8:45 | 2. Redistricting Update                                     | <i>B. Olsen</i>            |
| 8:55 | 3. School Start Times Citizen's Advisory Committee – Update | <i>C. Sanders</i>          |

**4. CONSENT AGENDA**

- |      |   |
|------|---|
| 9:10 | 1. Warrant Approvals:<br>Payroll Warrant #2005sp dated August 1, 2019<br>Expense Warrant #2005SE dated August 1, 2019<br>Payroll Warrant #2007sp dated August 15, 2019<br>Expense Warrant #2007sp dated August 15, 2019 |
| 9:05 | 2. School Committee Meeting Minutes<br>June 10, 2019 - Executive Session  |

9:10 **5. PERSONNEL UPDATE**

1. Personnel Changes as of 8-9-2019
2. FY20 New Hires

*B. Olsen*

9:15 **6. ADJOURNMENT to Executive Session** to discuss the reputation, character, physical condition or mental health, rather than professional competence of an individual. The Committee will **not return** to Public Session