



# TOWN OF WESTFORD

## AFFORDABLE HOUSING TRUST FUND

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### NOTICE OF REGULAR MEETING OF THE AFFORDABLE HOUSING TRUST AND HOUSING PRODUCTION PLAN SUB-COMMITTEE MEETING AND AGENDA

Wednesday, August 4, 2021

6:30 PM HPP Sub-committee

7:00 PM AHT

COMMUNITY ROOM

65 TADMUCK ROAD, WESTFORD, MA 01886

#### AGENDA:

1. The HPP sub-committee will meet at 6:30 pm to review the meeting minutes from the July 20, 2021 sub-committee meeting in order to present them to the full AHT committee during the regular meeting for presentation to NMCOG.
2. Approval of minutes of the June 16, 2021 meeting.
3. Discussion and Election of AHT officers:
  - a. Chair
  - b. Vice-Chair if committee believes is necessary
  - c. Treasurer –Denny Wood was previously elected-- confirm he will continue.
  - d. Clerk
4. Verification of roles and responsibilities previously assigned/ volunteered for including new volunteers for those roles where committee members have resigned.

#### **OLD BUSINESS**

5. Town Farm Task Force Update
6. Carlisle Road Senior Project Update—Joanie, Drew
7. Emergency Rental Assistance Program Update—Joanie, Lisa
8. Financial Statement Update—Denny Wood
9. Affordable Housing Permitting Update
10. HPP update: Review of sub-committee progress and request vote to present sub-committee notes to NMCOG.

11. Other Status?

**NEW BUSINESS:**

12. New roles and responsibilities as will be defined by the HPP update

13. Do we need a new Mission/Vision given that we have reached safe harbor status?