



TOWN OF WESTFORD
SELECT BOARD

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

REVISED

June 28, 2022 at 9:43 AM

MEETING AGENDA

Tuesday, June 28, 2022

7:00 PM

Meeting will be held virtually, link to access the meeting is below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/Announcements**
4. 7:05 PM **Public Hearing**
Request for a transfer of an M.G.L. c. 138 sec 15 All Alcohol Package Store License from Malvis Enterprises, Inc d/b/a Westford Wine & Spirits, 9 Cornerstone Square to VF Wine and Spirits, Corp d/b/a Westford Wine & Spirits, 9 Cornerstone Square – *Ashokkumar Patel, Proposed Manager*
5. 7:10 PM **Consent Agenda – Request to approve the following:**
 - i. Special License:
Event: Great Gatsby Gala Fundraiser
Applicant: Marcia Stokes on behalf of Westford Friends of East Boston Camps
Location: East Boston Camps
Date: Saturday, September 10, 2022
Time: 6:00 PM to 10:00 PM
 - ii. Flag Hoisting:
Event: India's Independence Day
Flag: Indian Flag
Applicant: Noorain Buxamusa on behalf of the India Association of Greater Boston
Location: Temporary flagpole on Town Common
Date: ~~Saturday, August 6, 2022~~ [Sunday, August 7, 2022](#)
 - iii. Town Common:
Event: Vow renewal/wedding ceremony
Applicant: James Ticknell
Date: Saturday, June 3, 2023
Time: 5:00 PM to 5:30 PM
6. 7:15 PM **Consider entering litigation on behalf of town of Westford private well owners related to Per and Polyfluoroalkyl Substances (PFAS) Multi District Litigation – *Hank Naughton, Napoli Shkolnik, PLLC***

7. 7:25 PM **Discuss the results of the Recreation and Aquatics Feasibility Study and consider support for locations on Farmer Way or 25 Depot Street/Fisher Way and consider next steps** – *Chris Barrett, Chair, Parks and Recreation Commission, Gary Coccoluto, Fennick McCredie Architecture, Stuart Isaac, Issac Sports Group*

8. 8:05 PM **Old/New Business**
 1. Request from the Monuments and Memorials Committee to approve the draft policy and application to propose donating a monument/memorial on town property – *Paul Murray, Vice-Chair*
 2. Request to approve Monday, October 17, 2022 as date for Special Town meeting and review Town Meeting Calendar
 3. Request from the Scholarship and Grant Committee to reduce membership from 7 members to 5 members (including a School Superintendent representative)
 4. Request to approve 2022 annual reappointments for committee and board members, as listed in the meeting packet
 5. Request to reconsider vote of June 14, 2022 appointing Board of Registrar in accordance with M.G.L. c. 51, §15 –*Patty Dubey, Town Clerk*
 6. Town Manager Jodi Ross’ notice of retirement on January 3, 2023 – Consider search process including request for volunteers to serve on a Town Manager search committee and issuing a request for proposals for an executive search firm

9. 8:25 PM **Board Reports/Updates**

10. 8:30 PM **Minutes for Approval**
For Release – Regular Session
 - May 10, 2022

11. 8:35 PM **Town Manager’s Report**
 - i. Request approval of the following:
 - a. Contracts:
 1. Napoli Shkolnik PLLC for litigation services related to PFAS in the amount of a contingency fee of 25% of the sum recovered, as requested by the Town Manager’s Office
 2. Green Acres Landscape and Construction Co. Inc for site and construction services related to the installation of tennis courts at the Col. John Robinson School in the amount of \$871,799, as requested by the Facilities Department
 3. Green Acres Landscape and Construction Co. Inc for the installation of landscape structures playground equipment in the amount of \$344,585, as requested by the Facilities Department
 4. O’Brien and Sons for landscape structures and playground equipment in the amount of \$205,221, as requested by the Facilities Department
 5. Kneeland Construction Corporation for services related to the historical roof restoration of the Parkerville Schoolhouse in the amount of \$68,000, as requested by the Facilities Department

6. Burgess Pest Management for pest management services in the amount of \$33,200, as requested by the Facilities Department
 7. Embree Elevator for a one-year contract extension for elevator services in the amount of \$20,445, as requested by the Facilities Department
 8. FM Generator for a one-year contract extension for generator maintenance services and annual inspections in the amount of \$7,800, as requested by the Facilities Department
 9. Cooling and Heating Specialists for a one-year contract extension for heating, ventilation, and air conditioning system services in the amount of \$124 per hour, as requested by the Facilities Department
 10. Woodard & Curran for licensed site professional services related to our perchlorate mitigation efforts in the amount of \$50,000, as requested by the Town Manager's Office
 11. TRC Environmental Corporation for professional engineering services for the Country Road 2 Well temporary PFAS treatment system design and installation in the amount of \$65,471, as requested by the Water Department
 12. Tighe & Bond for professional engineering services for the Blanchard School Wastewater Treatment Facility Upgrades and Painting Project in the amount of \$15,000, as requested by the Water Department
 13. Univar Company, Harcros Chemicals, Inc., Holland Company and Roberts Chemical for water treatment chemicals at the unit prices listed on their price proposal form, as requested by the Water Department
 14. Newport Construction Corp. for bituminous concrete excavation by cold planer in the amount of \$113,400, as requested by the Department of Public Works
 15. Atlantic Pavement Markings, Inc. for painted traffic lines in the amount of \$56,555, as requested by the Department of Public Works
 16. All States Construction, Inc. for liquid bituminous materials treated stone seal in the amount of \$50,750, as requested by the Department of Public Works
 17. Volunteer Firemen's Insurance Services, Inc. for accident and sickness insurance coverage for the town's police and fire personnel in the amount of \$60,048, as requested by the Human Resources Department
- b. Purchase Orders:
1. American Alarm for installation of new surveillance cameras in the amount of \$36,285.84, as requested by the Facilities Department
 2. Process Distributors, Inc. for constant chlor plus dry chlorinator briquettes in the amount of \$32,000, as requested by the Water Department
 3. The Park Catalog for twenty picnic tables in the amount of \$22,525.28, as requested by the Health Department
 4. Transportation Solutions & Lighting for a regional solar message board road sign in the amount of \$16,050, as requested by the Health Department
- c. Grants:
1. Massachusetts Department of Transportation for the Winter Recovery Assistance Program in the amount of \$511,136, as requested by Department of Public Works

2. Department of Public Health for an amendment for the Public Health Excellence Grant Program for Shared Services in the amount of \$295,872, as requested by the Health Department
3. Executive Office of Public Safety and Security for reimbursement for the purchase of bulletproof vests, as requested by the Police Department

12. 8:40 PM **Correspondence**

13. 8:45 PM **Adjournment**

Options available to access the Select Board meeting virtually:

1. Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet: https://westfordma.gov.zoom.us/webinar/register/WN_cf9hPcYDRNG58dtQRLwlRA. Registration requires only that you provide a name and e-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: www.westfordcat.org.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Select Board
Correspondence
June 28, 2022**

Incoming Correspondence:

IC 01	06/14/2022	Getty Realty Corporation's Notice of Implementation of Immediate Response Action regarding former Getty Station
IC 02	06/15/2022	Verizon Fios TV Programming Change
IC 03	06/15/2022	Municipal Mosquito Spraying Opt-Out Options
IC 04	06/22/2022	MassDEP Notice of Environmental Sampling at 169 Plain Road
IC 05	06/27/2022	Email from Kathy Lynch regarding Open Meeting Law Complaint Form

Outgoing Correspondence:

OC 01	06/10/2022	Capital Project submission to Senator Edward Kennedy's Office for inclusion in the upcoming general bond bill
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