

**WESTFORD PUBLIC SCHOOLS
SCHOOL COMMITTEE
MEETING AGENDA
Date: June 14, 2021
Location: Millennium’s Conference Room B**

PUBLIC INPUT PROCEDURE

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Open Format: The first ten minutes of every meeting will be set aside to seek public and staff input.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT act on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

PUBLIC SESSION

- | | | |
|----------------|--|-------------------------|
| 7:00 PM | 1. CALL TO ORDER | |
| | 2. PUBLIC COMMENT | |
| 7:10 | 3. RECOGNITIONS | |
| | 1. Avery Adam – School Committee | |
| | 2. Brian Ellis & Hannah Macey – SC Student Representatives | |
| | 3. Mary Anne Seraphin – Westford Parent Connection | |
| | 4. Kathy Healy Norton – SEPAC | |
| | 5. Bill Olsen – Superintendent of Schools | |
| 7:40 | 4. INFORMATIONAL UPDATES | |
| | 1. Superintendent Update | |
| | 2. Assistant Superintendent Update | |
| | 3. Interim Finance Director Update | |
| | 4. School Committee Update | |
| | 5. Student Representatives | |
| 7:55 | 5. OLD BUSINESS | |
| | 1. Elementary Class Section Review | <i>B. Olsen</i> |
| 8:00 | 6. NEW BUSINESS | |
| | 1. Club Approval: Equestrian – <i>Vote Required</i> | <i>B. Olsen</i> |
| 8:05 | 2. Maintenance Job Description Update – <i>Vote Required</i> | <i>B. Olsen</i> |
| 8:15 | 3. School Committee Meeting Schedule for 2021-2022 – <i>Vote Required</i> | <i>G. Miller</i> |
| 8:20 | 4. 2021-2022 Food Service Bid Approvals – <i>Vote Required</i> | <i>B. Olsen</i> |
| 8:25 | 5. School Committee Officer Nominations & Elections for 2021-2022 – <i>Vote Required</i> | <i>G. Miller</i> |
| 8:40 | 7. APPROVAL REQUESTS – <i>Votes Required</i> | |
| | 1. Warrants | <i>School Committee</i> |
| | Payroll Warrant #2150sp dated June10, 2021 | |
| | Expense Warrant #2150SE dated June 10, 2021 | |
| 8:45 | 2. School Committee Meeting Minutes | <i>School Committee</i> |
| | Regular Session Minutes: 5/24 /2021 & 5/10/2021 | |
| | Executive Session Minutes Not for Public Release: 5/24 /2021 & 5/10/2021 | |
| 8:50 | 8. PERSONNEL Update as of June 11, 2021 | |
| 8:55 | 9. ADJOURNMENT | |