

**WESTFORD PUBLIC SCHOOLS**  
**Westford, MA 01886**  
**School Committee Meeting**  
**Date: June 10, 2019**  
**Millennium – Conference Room B**

PUBLIC INPUT PROCEDURE

The Westford School Committee welcomes and encourages input from the public and staff. The procedures for the participation are:

Open Format: The first ten minutes of every meeting will be set aside to seek public and staff input.

Agenda Items: A speaker may address an agenda item at this time or request to be recognized, at the discretion of the Chair, at the time the item is discussed by the Committee.

Non-Agenda Items: A speaker may address non-agenda items only during the Open Forum portion of the meeting. The Committee WILL NOT act on these items until at least the next regularly scheduled meeting except by unanimous vote of those members present.

Reports Section: Public input is welcome following the report's presentation and prior to the Committee's discussion. Reasonable time limits for discussion will be set.

**PUBLIC SESSION**

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|----------------|---|-----------------|
| <b>6:30 PM</b> | <b>1. CALL TO ORDER &amp; Pledge of Allegiance</b>  |                 |
|                | <b>2. ADJOURNMENT</b> to Executive Session to discuss security recommendations and grievance update.<br>The Committee will return to Public Session.  |                 |
| 7:30           | <b>3. PUBLIC FORUM</b>  |                 |
| 7:35           | <b>4. RECOGNITION</b><br>Max Xu – MATHCOUNTS National Competition: 1 <sup>st</sup> Place Team and 22 <sup>nd</sup> Individual Nationwide<br>Kathy Auth, Director of School Finance Retirement Recognition |                 |
| 7:40           | <b>5. INFORMATIONAL UPDATE</b><br>Superintendent Update<br>Assistant Superintendent Update<br>School Committee Update   |                 |
| 7:50           | <b>6 NEW BUSINESS</b>   |                 |
| 8:00           | 1. SEPAC Update   | <i>SEPAC</i>    |
| 8:10           | 2. MSPTO Update   | <i>MSPTO</i>    |
| 8:55           | 3. Supt. Evaluation Presentation  | <i>A. Adam</i>  |
| 9:00           | 4. Food Service Bid Approvals 2019/2020 - <i>Vote Required</i>  | <i>K. Auth</i>  |
| 9:05           | 5. SC Meeting Schedule for 2019/2020 - <i>Vote Required</i>   | <i>B. Olsen</i> |
| 9:10           | 6. Administrator/Exempt 2019/2020 Salary Approvals - <i>Vote Required</i>   | <i>B. Olsen</i> |
| 9:10           | 7. Teacher Assistant Contract Approval Request - <i>Vote Required</i>   | <i>B. Olsen</i> |
|                | <b>7. OLD BUSINESS</b>  |                 |
| 9:15           | 1. Signature for MSBA Abbot Roof Documents - <i>Vote Required</i>   | <i>K. Auth</i>  |
| 9:20           | 2. SC Officer Elections for 2019/2020 - <i>Vote Required</i>  | <i>B. Olsen</i> |
|                | <b>8. OTHER</b>   |                 |
| 9:30           | 1. Appointment of Everett Olsen, Jr. as a FY20 Valley Collaborative BoD - <i>Vote Required</i>  | <i>B. Olsen</i> |
| 9:35           | 2. Summer Warrant Approval Signing Schedule - <i>Vote Required</i>  | <i>A. Adam</i>  |
| 9:40           | 3. Warrant Approvals:<br>Payroll Warrant #1949sp dated June 6, 2019<br>Expense Warrant #1949SE dated June 6, 2019   | <i>A. Adam</i>  |
| 9:45           | <b>9. APPROVAL OF MINUTES</b>   |                 |
|                | 1. April 22, 2019, May 6, 2019 and May 20, 2019 - Regular Session   | <i>A. Adam</i>  |
|                | 2. May 20, 2019 – Executive Session   | <i>A. Adam</i>  |
| <b>9:50</b>    | <b>10. ADJOURNMENT</b>  |                 |