



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

Action Taken

MEETING AGENDA

Tuesday, May 28, 2019

7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM

Call to Order

Selectman Clay reminded residents of the Strategic Planning Retreat on June 13th at 5:50PM at Kimball Farm. RSVP online at:

<https://westford.ma.gov/1108/2019-Strategic-Planning-Retreat>

2. 7:01PM

Executive Session to discuss strategy with respect to the Westford Police Association collective bargaining agreement as an open meeting may have a detrimental effect on the Town's bargaining position. Executive Session to discuss Attorney McCool's petition to Clerk Magistrate for review of Order of Town of Westford relative to the Gallagher dogs at 10 Wilson Farm Road as an open meeting may have a detrimental effect on the Town's litigating position.

3. 7:30PM

Pledge of Allegiance

4. 7:32PM

Open Forum/FAQ/Announcements

5. 7:35PM

Westford Girls for a Better Tomorrow to discuss their walk for Habitat for Humanity to be held at the Stony Brook track on Saturday, June 8th

6. 7:40PM

Request from "St. Onge Playground Spruce Up" Team to hold their clean up day at the playground located at 65 Main Street on Saturday, June 15th

Shailaja and Malvika – Westford Middle School Students

7. 7:50PM

Discuss Stormwater Management strategies relative to credits and abatements with different funding sources and timeline for decision making

Continued to June 11th Board of Selectmen meeting

Paul Starratt, P.E. – Town Engineer

Keith Readling, P.E. – Executive Vice President, Raftelis

Emily J. Scerbo, P.E. – Senior Technical Specialist, Tighe & Bond

8. 8:20PM

Update on Oak Hill Road/Route 40 and Dunstable Road/Route 40 Intersection Projects

Project is moving along as scheduled and planned to be complete by end of year

Paul Starratt, P.E. – Town Engineer

9. 8:25PM **Update on 66-68 Boston Road**

The Town is working with property owner regarding several future options for the property and will have an update within the next month or so *Ebi Masalehdan, property owner, 66-68 Boston Road*

10. 8:45PM **Old/New Business**

2 in favor, 3 against, request denied. Board felt the policy should remain as is

DEP will make a determination and results will be share at future BoS meeting. Letter from Citizens for Route 40 sent to DEP when response is received we will shared at a future

Approved 5-0

Approved 5-0

Approved 5-0

1. Discuss request by Vanessa Banyas, 178 Main Street, for reconsideration of Town Wide Solid Waste and Recycling Collection Policy and update from Ellen Harde on her progress with securing a collection company for all 16 properties
2. Request by Susan Spuhler to discuss Town Meeting issues
3. Update on construction of the asphalt plant at 540 Groton Road
4. Request to accept gifts from Hanover Company for the following:
 - a. \$35,000.00 for construction of any sidewalks, including sidewalk along the south side of Littleton Road between Robbins Road and the Red Hat/NETSCOUT driveway
 - b. \$131,400.00 for offsite transportation improvements, transportation services or other use related to providing services to the residents at the proposed project
5. Request from the Recycling Commission to approve an informational insert in the June real estate tax bill
6. Request from Michael Berlinski, Chair, Energy Committee to appoint Matthew Riegert to fill Noel Almeida's position of Full Member for a term expiring on June 30, 2019
7. Reorganization of the Board of Selectmen

Approved 5-0: Elizabeth Almeida, Chair. Approved 5-0: G. Thomas Clay, Vice Chair. Approved 5-0: Mark Kost, Clerk

11. 9:15PM

Consent Agenda- Request to approve the following

Farmer Winery License:

1. Applicant: Noel A. Powell, Aaronap Cellars LLC
Farmers Market Dates: Tuesdays, July 9 to August 27, 2019
Time: 2:30PM to 6:30PM
Location: Town Common

Application for Approval of a Special License:

2. Applicant: Chris Kitchin
Event: Volleyball Finals
Location: 79 Powers Road (Nashoba Valley Ski Area volleyball courts)
Date: 8/17/19 and 8/18/19 (rain date)
Time: **8/17/19, 9:00AM to 8:30PM**
8/18/19, 10:00AM to 8:30PM
3. Applicant: Dana DeGennaro
Event: Wine Book Club and Story Time
Location: 8 Summer Village Road
Date: 6/30/19 and 7/14/19
Time: **10:00AM to 7:00PM**

Approved 5-0 subject to public safety recommendations

4. Applicant: Dana DeGennaro
Event: Calypso and Cocktails
Location: 10 Summer Village Road
Date: 8/10/19
Time: **8:00AM to 7:00PM**

5. Applicant: Dana DeGennaro
Event: Cancer Fundraiser
Location: 8 Summer Village Road
Date: 8/30/19
Time: **3:00PM to 11:00PM**

- Town Common and Band Stand Request:**
6. Event: Rally in Support of Reproductive Freedom and Prochoice
Applicant: Beth Morrison and Joanne Tingle
Date: Sunday, June 9, 2019
Time: 6:00PM to 8:00PM

- Junk Dealers License:**
7. Applicant: New England Clothes Recycling
Drop Box Location: Gulf Station, 179 Littleton Road
Westford Auto Sales, 341 Concord Road

8. Applicant: Planet Aid Inc
Drop Box Location: Dollar Tree, 1 Carlisle Road
Childcare Center, 21 Carlisle Road
The Willows, 75 Brookside Road
Pizzeria Presti, 2 East Prescott Street

9. Applicant: Windward Trading Group, LTD
Drop Box Location: VFW, 67 West Prescott Street

- Banner Request:**
10. Event: Stuff the Jeep for Westford Food Pantry
Applicant: Cameron Senior Center, c/o Jennifer Claro
Dates: July 23, 2019 to August 2, 2019
Location: J.V. Fletcher Library

**Approved 5-0
subject to public safety
recommendations**

12. 9:20PM

Minutes for Approval

For Release

Approved 5-0

- April 23, 2019 – Regular Session
- May 2, 2019 – Dog Hearing

Not for Release

Approved 5-0

- April 9, 2019 - Executive Session
- April 23, 2019 – Executive Session
- May 14, 2019 – Executive Session

13. 9:25PM **Board Reports/Updates**

Selectman Peraner-Sweet thanked Mark Kost for serving as Chair and for his leadership

14. 9:30PM **Town Manager's Report**

- Approved 5-0 →
1. Request by Police Chief McEnaney to hire new police officer effective September 9, 2019
 2. Discuss Strategic Planning Retreat on June 13th at Kimball Farm
 3. Request approval of the following:

- Approved 5-0 →
- a. Contracts:
 - i. Approve Year Two Stormwater Compliance Contract with Tighe and Bond in the Amount of \$60,500.00

15. 9:35PM **Correspondence**

16. 9:40PM **Adjournment**

**Board of Selectmen
Correspondence
May 28, 2019**

Incoming Correspondence:

C 01	5/8/19	Letter from Ryan Development, LLC for support of additional liquor licenses
C 02	5/15/19	Draft license and informational letter from Ben Lynch, Program Chief of the Waterways Regulation Program for project at 77 Endmoor Road
C 03	5/16/19	Letter from Lauren Goldberg congratulating Selectman Peraner-Sweet on the election
C 04	5/16/19	Letter from Lauren Goldberg congratulating Selectman Hazelton on the election
C 05	5/16/19	Invitation from Innovation Academy Charter School to attend graduation ceremonies
C 06	5/16/19	Email from the Westford Stream Team regarding the report for 2018
C 07	5/20/19	Lowell Regional Transit Authority Agenda 5/23/19
C 08	5/20/19	KP Law – Westford Planning Board v. Westford Zoning Board of Appeals
C 09	5/20/19	Payless Holdings, LLC – Bankruptcy Filing Notice

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.