

**WESTFORD PUBLIC SCHOOLS  
SCHOOL COMMITTEE  
MEETING AGENDA  
May 24, 2021  
REMOTE MEETING**

Please register to watch the meeting through the Zoom website at:

[https://us02web.zoom.us/webinar/register/WN\\_z3IB7PoBTekgCT0PGB34Fw](https://us02web.zoom.us/webinar/register/WN_z3IB7PoBTekgCT0PGB34Fw)

This meeting may also be viewed on the Westford CAT website ([www.westfordcat.org](http://www.westfordcat.org)), on their YouTube channel (<https://www.youtube.com/c/WestfordCAT>), or by tuning into Channel 9 (Comcast) or 34 (Verizon) on CATV.

Comments or questions may be submitted to <https://airtable.com/shrPr6x11YpwnJOFK> during the meeting.

**PUBLIC SESSION**

**7:00 PM 1. CALL TO ORDER**

**7:01 2. ADJOURN to Executive Session** to discuss strategy with respect to Unit A and Non-Union personnel collective bargaining as an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to public session.

**7:15 3. PUBLIC COMMENT**

**4. INFORMATIONAL UPDATES**

1. Superintendent Update
2. Assistant Superintendent Update
3. Interim Finance Director Update
4. School Committee Update
5. Student Representatives

**5. OLD BUSINESS**

**6. NEW BUSINESS**

- |             |  |                                    |
|-------------|--|------------------------------------|
| <b>7:45</b> | 1. FY22 Elementary School Handbook Approval – <i>Vote Required</i>               | <i>S. DuBois &amp; C. Sardella</i> |
| <b>8:15</b> | 2. FY22 Out of State & Overnight Field Trips (All levels) – <i>Vote Required</i> | <i>B. Ware</i>                     |
| <b>8:30</b> | 3. Supt. Statement of Interest for Blanchard Roof – <i>Vote Required</i>         | <i>B. Olsen</i>                    |
| <b>8:35</b> | 4. COVID Grants - Update   | <i>J. Savoie</i>                   |
| <b>8:45</b> | 5. Maintenance Job Description Update  | <i>B. Olsen</i>                    |
| <b>8:50</b> | 6. School Committee Officer Nominations for 2021-2022                            | <i>G. Miller</i>                   |

**7. APPROVAL REQUESTS – *Votes Required***

- |             |   |                         |
|-------------|---|-------------------------|
| <b>9:00</b> | 1. Warrant Signatory Authorization – June – August 2021                           |                         |
| <b>9:05</b> | 2. FY22 Salary Approvals:   | <i>B. Olsen</i>         |
|             | FY22 Non-Union & Administrator Exempt Salary Approvals                            |                         |
|             | MOA School Secretaries  |                         |
|             | MOA Central Office Support Staff  |                         |
| <b>9:15</b> | 3. Warrants   | <i>School Committee</i> |
|             | Payroll Warrant #2148sp dated May 27, 2021  |                         |
|             | Expense Warrant #2148SE dated May 27, 2021  |                         |
|             | 4. School Committee Meeting Minutes   | <i>School Committee</i> |
|             | Regular Session Minutes: 3/18/2021 & 3/22/2021                                    |                         |
|             | Executive Session Minutes Not for Public Release: 3/29/2021, 4/13/2021, 4/26/2021 |                         |

**9:20 8. PERSONNEL UPDATE** *as of 5/21/2021*

**9:25 9. ADJOURN**