



## WESTFORD PUBLIC SCHOOLS Notice of public meeting

**ORGANIZATION:** J. A. Crisafulli School Advisory Council Meeting

**DATE:** 05/11/2021 **TIME:** 4:00 **PM**

**LOCATION OF MEETING PLACE:** Virtual

**REQUESTED BY:** Scott Middlemiss - Interim Principal

**Send to:** townclerk@westfordma.gov

Notice of every meeting of a local body must be filed and time-stamped with the Town Clerk's Office at least 48 hours prior to such meeting (excluding Saturdays, Sundays and legal holidays) and posted in accordance with the provisions of the Open Meeting Law under M.G.L. Chapter 30A, Sec. 18-25. Such notice shall contain a listing of topics that the Chair reasonably anticipates will be discussed at the meeting.

### AGENDA

**Present:**

**Absent:**

**Members:** Monique Cassidy, Kathy Fellows, Melissa Higgins, Sharon Kennelly, Lynn Lamburn, Donald Miller, Meghan Walsh

1. [Review of Minutes from March 2021](#)
2. Open Forum
3. **Principal's Update**
  - a. Enrollment update
  - b. Teacher & Staff Appreciation Week
  - c. Community Meeting
4. **Meeting Agenda**
  - a. Budget Update
  - b. May 4th Professional Development Day
  - c. MCAS Update - Schedule/Dates/Update
  - d. [Review Membership and Open Positions for 2021-2022](#)
  - e. End of Year Activities (5th Grade Play, Field Day, Grade 5 Completion Ceremony, Move-Up Day)
5. **Adjournment**
  - a. Motion to Approve
    - i. Second

**Next Meeting:** *Fall 2021, Location TBD*