

**WESTFORD PUBLIC SCHOOLS
SCHOOL COMMITTEE
MEETING AGENDA
April 25, 2022**

Location: Millennium's Conference Room B

All members of the public are invited to participate remotely (including public comment) by registering in advance or at any time prior to the conclusion of this meeting by accessing the Zoom link https://us02web.zoom.us/webinar/register/WN_z3lB7PoBTeKgCTOPGB34Fw on your computer, smartphone or tablet. Registration requires only that you provide a name and email address.

This meeting may be viewed on the Westford CAT website (www.westfordcat.org), on their YouTube channel (<https://www.youtube.com/c/WestfordCAT>), or by tuning into Channel 9 (Comcast) or 34 (Verizon) on CATV.

The School Committee welcomes community members to attend meetings and to speak on matters within its purview. To promote equitable opportunities to be heard, speakers will be limited to two minutes in their comments. The overall duration of the public comment period will be predetermined on the meeting agenda but may be extended at the discretion of the Chair.

Note: The School Committee agenda is based on an estimated timeline. Please plan attendance accordingly.

PUBLIC SESSION

- | | | |
|----------------|--|----------------------------|
| 7:00 PM | <ul style="list-style-type: none"> 1. CALL TO ORDER 2. RECOGNITIONS - <i>Alicia Mallon School Committee Retirement</i> 3. PUBLIC SESSION - PLEDGE OF ALLEGIANCE | |
| 7:02 | <ul style="list-style-type: none"> 4. CONSENT AGENDA – Vote Required <ul style="list-style-type: none"> 1. Warrants
Payroll Warrant #2244sp & Expense Warrant #2244SE dated April 28, 2022
Payroll #2240ms, dated 4/4/2022, amount \$24,551.62
Payroll #2240sv, dated 4/4/2022, amount \$21,764.28 2. Meeting Minutes
Regular Sessions dated March 28, April 11, 2022 & April 14, 2022
Executive Sessions dated March 28 & April 11, 2022
Joint Finance Committee/Select Board/School Committee Meeting dated April 7, 2022 3. Other
Monthly Budget Transfers
Q3 FY22 - Special Education Stabilization Reserve Fund Deposit
MOA One-Year (2022/2023) Contract Extension for WEA Units A, B, C, G, and Academic Coaches | |
| 7:05 | 5. PUBLIC COMMENT | |
| 7:15 | <ul style="list-style-type: none"> 6. INFORMATIONAL UPDATES <ul style="list-style-type: none"> 1. Superintendent Updates 2. School Committee Updates 3. Student Representatives | |
| | 7. BUSINESS | |
| 7:30 | 1. Director of Equity, Curriculum and Instruction Announcement | <i>C. Chew</i> |
| 7:40 | 2. Clean Energy and Sustainability Committee Presentation
<i>Overview of Town's effort to reduce Westford's climate emissions and discuss potential collaboration efforts</i> | <i>K. Hinkle</i> |
| 8:05 | 3. School Facility Rental Procedures
<i>Review and Approval of the Facilities Usage Coordinator Job Description and the Proposed Facilities Rental Rates - Vote</i> | <i>P. Fox/P. Leonhardt</i> |
| 8:10 | 4. Q3 Financial Review
<i>Quarterly Financial Update</i> | <i>P. Leonhardt</i> |
| 8:25 | 5. Superintendent Evaluation Process
<i>Review the Superintendent Evaluation Process and Procedures</i> | <i>C. Sanders</i> |
| 8:30 | Restorative Process
<i>Recent Community Events - Update</i> | <i>C. Chew/C. Sanders</i> |

8:35

6. Policies – 2nd Readings - Vote

Policy Subcommittee

- a. P7107 Organizational Meetings
- b. P7211 School Naming Policy
- c. P7403 Notification of School Committee Meetings
- d. P7404 Executive Sessions
- e. P7405 Agenda Format
- f. P7406 Rules of Order
- g. P7408 Voting Procedures

8:45

Policies – 1st Readings:

- h. P2114 Clean Energy and Sustainability
- i. P5406 Student Voice and Student Advisory Committee
- j. P5407 Student Representatives to School Committee
- k. P6125 Student Services Programs
- l. P6126 Special Instructional Programs (Programs for Students with Special Needs)

8. PERSONNEL

9:00

- 9. ADJOURNMENT** to Executive Session to discuss a strategy with respect to Unit E collective bargaining, as an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to Public Session.