



JOINT LIBRARY BUILDING COMMITTEE  
VIRTUAL MEETING AGENDA  
Monday, April 24, 2023; 7PM

Meeting Will be Held Virtually, Hosted by the Board of Library Trustees & Permanent Town Building Committee, Supported by Library Staff

- Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your your computer, smartphone or tablet:
- [https://westfordma-gov.zoom.us/webinar/register/WN\\_L8xP2bx8QK-C0j7wuoflXA](https://westfordma-gov.zoom.us/webinar/register/WN_L8xP2bx8QK-C0j7wuoflXA)
- Registration requires only that you provide a name and E-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.

- I. Call to Order and Identification of Members Present per OML
- II. Open Forum
- III. Approval of Minutes [None] VOTE
- IV. Correspondence
  - A. CORRESPONDENCE: Letter to Locke Lord LLP, Bond Counsel
  - B. CORRESPONDENCE: Letter to MBLC re: funding support
  - C. CORRESPONDENCE: CHA Consulting Contract Signing
- V. J. V. Fletcher Library Expansion Update
  - A. Expansion DRAFT Timeline
- VI. Owner’s Project Manager (OPM) Report
  - A. Contract Approved by Select Board and Mailed for CHA Signatures
- VII. MPLCP Monthly Reports Submitted via AmpliFund:
  - A. February 2023
- VIII. Old Business
- IX. New Business
  - A. Approve Trustee and PTBC Representatives to Joint Committee
  - B. Approve Agenda Format
  - C. Designer Selection Procedure and RFR
  - D. OTHER:
- X. Approval of Warrants, Invoices, Change Order [None] VOTE
- XI. Meeting Schedule – Review and Approve
 

May 15, 2023**	7:00 PM	Jt. Library Building Committee REMOTE PARTICIPATION MEETING
May 22, 2023	7:00 PM	Jt. Library Building Committee REMOTE PARTICIPATION MEETING
June 12, 2023	7:00 PM	Jt. Library Building Committee REMOTE PARTICIPATION MEETING
June 26, 2023	7:00 PM	Jt. Library Building Committee REMOTE PARTICIPATION MEETING
- XII. Adjournment VOTE

TM/MCF/edr

