

**WESTFORD PUBLIC SCHOOLS
SCHOOL COMMITTEE
MEETING AGENDA
March 28, 2022**

Location: Millennium's Conference Room B

Amendment(2) - 3/25/2022 @ 4:00PM

All members of the public are invited to participate remotely (including public comment) by registering in advance or at any time prior to the conclusion of this meeting by accessing the Zoom link https://us02web.zoom.us/webinar/register/WN_z3lB7PoBTeKgCT0PGB34Fw on your computer, smartphone or tablet. Registration requires only that you provide a name and email address.

This meeting may be viewed on the Westford CAT website (www.westfordcat.org), on their YouTube channel (<https://www.youtube.com/c/WestfordCAT>), or by tuning into Channel 9 (Comcast) or 34 (Verizon) on CATV.

The School Committee welcomes community members to attend meetings and to speak on matters within its purview. To promote equitable opportunities to be heard, speakers will be limited to two minutes in their comments. The overall duration of the public comment period will be predetermined on the meeting agenda but may be extended at the discretion of the Chair.

Note: The School Committee agenda is based on an estimated timeline. Please plan attendance accordingly.

PUBLIC SESSION

7:00 PM 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. RECOGNITIONS - None

7:02 3. CONSENT AGENDA – Vote Required

1. Warrants

- Payroll Warrant #2240sp & Expense Warrant #2240SE dated March 31, 2022

2. Meeting Minutes

- Regular Session Minutes: March 14, 2022
- Executive Session Minutes: March 14, 2022

3. Other

- MSBA/Westford: 2021 Accelerated Repair Program - *Review and approve contract between Project Planning Professionals and Westford Public Schools for Owners Project Management services regarding the MSBA accelerated repair project at Blanchard Middle School.*
- Monthly Budget Transfers
- Status of General Fund

7:05 4. PUBLIC COMMENT

7:15 5. INFORMATIONAL UPDATES

1. Superintendent Updates
2. School Committee Updates
3. Student Representatives

6. BUSINESS

7:30 1. Stony Brook & Miller Principal Search C. Chew/K. Clery

Announcement: Stony Brook and Miller Schools' Principal Search

7:35 2. 2021-2022 Overnight and Out of State Field Trip Approvals – Vote K. Clery/C. Chew

Review additional requests for 2021-2022

7:40 3. Asst. Superintendent & Dir. of Equity, Curriculum & Instruction – Vote C. Chew

Final Review of Job Descriptions

7:55 4. FY23 School Calendar C. Chew

Proposed FY23 School Calendar Discussion – Vote Expected on 4/11/2022

8:15 5.. Restorative Process C. Chew/C. Sanders

Recent Community Events - Update

8:25 6. Policies Updates Policy Subcommittee

Update existing policies (MGL reference updates & textual content to reflect current practices)

Policy Subcommittee Reference Updates:

- a. P7109 New Member Orientation
- b. P7401 Regular Meetings
- c. P7402 Special Meetings
- d. P7407 Quorum

e. P7409 Records of Meetings

First Readings:

f. P7107 Organizational Meetings

g. P7211 School Naming Policy

h. P7403 Notification of School Committee Meetings

i. P7404 Executive Sessions

j. P7405 Agenda Format

k. P7406 Rules of Order

l. P7408 Voting Procedures

7. **PERSONNEL** – *Next update April 11, 2022*

8:40

8. **ADJOURNMENT** to Executive Session to discuss a strategy with respect to Units A, B, C, E and AFSCME collective bargaining, as an open meeting may have a detrimental effect on the bargaining position. The Committee will not return to Public Session.