



TOWN OF WESTFORD
**DIVERSITY, EQUITY AND INCLUSION
COMMITTEE**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

COMMUNITY OUTREACH SUBCOMMITTEE MEETING AGENDA

Tuesday, March 17th, 2021

6:30 PM

Meeting will be held virtually via Zoom and will be RECORDED.
Registration instructions for remote attendance are below.

1. 6:30 PM **Call to Order/Recording Reminder**
2. 6:35 PM **Open Forum**
3. 6:45 PM **Review and Approve February 10, 2021 Meeting Minutes**
4. 7:00 PM **Election of Subcommittee Secretary**
5. 7:10 PM **Updates on ongoing actions**

Each person responsible for an action will have about 10 minutes to report back to the subcommittee.

Joe Diamond	Draft a Letter to the Editor and share with chairs
Jonathan Romig and Omar Laurino	Draft a list of questions for Natick United
Patricia Reppucci	Reach out to Senior Center
Madonna McKenzie	Reach out to the Cultural Council of Westford
Mamatha Jagannathan	Discuss with Jodi Ross input for the Town Newsletter

6. 7:55 PM **Schedule Next Meeting(s)**
7. 8:00 PM **Adjournment**

To access the virtual meeting remotely:

Register in advance for this meeting with following link:
<https://us02web.zoom.us/join/register/tZiOde2trjkuHNPhIL0vRPOzsdI7n4UTIjTE>