



TOWN OF WESTFORD  
**SELECT BOARD**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**ACTION TAKEN**

**MEETING AGENDA**

Monday, March 6, 2023

6:30 PM

Meeting will be held virtually, link to access the meeting is below

**SB Member Tonakarn-Nguyen Absent**

1. 6:30 PM **Call to Order**
2. 6:30 PM **Pledge of Allegiance**
3. 6:32 PM **Continuation of American Rescue Plan Act (ARPA) funding requests to determine allocations - ARPA summaries are available to view at the following link: [ARPA Funding](#):**
  - i. Review projects approved, funding spent, and funding available
  - ii. Review and consider the following requests for funding:
    - a. Brightly Computerized Maintenance Management System (to process Work Order requests for the Schools, Public Buildings, and Department of Public Works)
    - b. Sustainability Coordinator

**Approved 4-0 to appropriate ARPA funds in the amount of \$27,193 for FY 24 Brightly Computerized Maintenance Management System and to recommend funding of the Sustainability Coordinator salary in FY 24 consisting of \$43,067 within the operating budget and an additional \$18,457 in ARPA funds**
4. 7:10 PM **Discuss the status of the FY 2024 budget**
5. 7:30 PM **Joint virtual joint meeting with the Finance Committee and School Committee**

**Options available to access the Select Board meeting virtually:**

1. Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet: [https://westfordma.gov.zoom.us/webinar/register/WN\\_ymrf8P2tQuGOBq0\\_0DAFcg](https://westfordma.gov.zoom.us/webinar/register/WN_ymrf8P2tQuGOBq0_0DAFcg). Registration requires only that you provide a name and e-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: [www.westfordcat.org](http://www.westfordcat.org).

*Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.*

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*