



TOWN OF WESTFORD
SELECT BOARD

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, February 28, 2023

7:00 PM

Town Hall Meeting Room, 55 Main Street, 2nd Floor

Meeting participants are welcome to attend the Select Board meeting in person or partake remotely via Zoom. The meeting will also be broadcast by WestfordCAT on Comcast channel 9 and Verizon channel 34. Please use the following link to register for the meeting using Zoom:

https://westfordma-gov.zoom.us/webinar/register/WN_n3w4ZPk6RIqMu96QMS7ZxA

1. 6:45 PM **Call to Order**
2. 6:45 PM **Executive Session**
To discuss strategy executing potential settlement agreements with respect to litigation regarding Federal Multidistrict Litigation vs. CVS, Walgreens, Walmart, Teva, and Allergan, relative to allocating opioid settlement funds as an open session may have a detrimental effect on the town's litigation position
3. 7:00 PM **Return to Open Session**
4. 7:00 PM **Pledge of Allegiance**
5. 7:02 PM **Open Forum/FAQ/Announcements**
Recognize Westford Academy's Boys Swim and Dive Team Division 1 State Champions and Girls Swim and Dive Team Division 1 State Champion Runner Ups
6. 7:05 PM **Consent Agenda – Request to approve the following:**
 - i. Road Race:
Event: Tour de Cure
Applicant: Tim Wilson, Associate Director
Date: Sunday, August 20, 2023
7. 7:10 PM **Request for a Change of Officers/Directors on an M.G.L. c. 138 §12 All Alcohol Club License for Nabnasset Lake Country Club, Inc, 47 Oak Hill Road – James Elmore, Secretary**
8. 7:15 PM **Request for a Change of Officers/Directors on an M.G.L. c. 138 §12 All Alcohol Club License for Stony Brook Fish & Game, 128 Lowell Road – John Alagna, Secretary**

9. 7:20 PM **Old/New Business**
- i. Review and discuss potential draft zoning bylaw language regarding firearm businesses and consider sending such draft language, as may be amended, to the Planning Board for their public hearing process – *Jeff Morrissette, Director of Land Use Management*
 - ii. Request to change the signatory on the Massachusetts Board of Library Commissioners agreement for the addition and renovation of the J.V. Fletcher Library in the amount of \$7,851,994, previously approved on December 27, 2022 – *Ellen Rainville, J.V. Fletcher Library Director*
 - iii. Request from the Cultural Council to appoint Babita Kapur Piplani as a full member for a term expiring on June 30, 2024

10. 7:55 PM **Annual Town Meeting – Saturday, March 25, 2023 at 10:00 AM**
 Select Board review warrant articles, take positions, and sign the warrant

ARTICLE 2	Approve Fiscal Year 2023 Budget Supplemental Appropriations	<i>Town Manager</i>
ARTICLE 3	Appropriate for Perchlorate Expenses	<i>Town Manager</i>
ARTICLE 4	Appropriate Opioid Settlement Funds	<i>Town Manager</i>
ARTICLE 5	Approve Capital Appropriations	<i>Capital Planning Committee</i>
ARTICLE 6	Appropriate Funding for the Construction of a New Municipal Building Located at 51 Main Street	<i>Select Board</i>
ARTICLE 7	Appropriate Funding for the Lloyd G. Blanchard MSBA Roof Replacement	<i>School Committee</i>
ARTICLE 8	Approve Community Preservation Committee Recommendations	<i>Community Preservation Committee</i>
ARTICLE 9	Amend the Wage and Classification Plan	<i>Town Manager</i>
ARTICLE 10	Authorize Revolving Funds	<i>Town Manager</i>
ARTICLE 15	Authorize the Select Board to Accept Easements on Groton Road	<i>Select Board</i>
ARTICLE 16	Authorize the Select Board to Accept Easements on Old Lowell Road	<i>Select Board</i>
ARTICLE 17	Authorize the Select Board Acquire Easements for the Boston Road Reconstruction Project	<i>Select Board</i>
ARTICLE 21	Transfer Custody of a Parcel on River Street from the School Committee to the Recreation Commission	<i>Recreation Commission</i>
ARTICLE 23	Ensure the APR on Drew Garden Property is Enforced	<i>Agricultural Commission</i>

11. 8:55 PM **Board Reports/Updates**

12. 9:00 PM **Minutes for Approval**
For Release – Executive Session
- February 4, 2022

13. 9:05 PM **Town Manager’s Report**

- i. Request to approve the following:
 - a. Contracts:
 1. Blue Cross and Blue Shield of Massachusetts, Inc. for stop-loss insurance coverage for the partially self-funded health insurance plan from March 1,

2022 – February 29, 2024 in the approximate amount of \$2,128,417, as requested by Health Insurance Trust

2. Millennium Maintenance & Power Sweeping, Inc., for a one-year contract extension for town-wide street sweeping services in the amount of \$50,521.51, as requested by the Department of Public Works
 3. New England Storm Water Management LLC for a one-year contract extension for town-wide catch basin cleaning services for in the amount of \$19.25/catch basin cleaned and \$75/hour for catch basin cleaning by clam shell method, as requested by the Department of Public Works
 4. TEC, Inc. a contract amendment for designer services on the Carlisle Road Sidewalk Project in the amount of \$18,500, as requested by the Engineering Department
- b. Grants:
1. National Association of County and City Health Officials (NACCHO) for 2023 Medical Reserve Corps Operational Readiness Award in the amount of \$10,000, as requested by the Health Department

14. 9:10 PM **Correspondence**

15. 9:15 PM **Adjournment**

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Select Board
Correspondence
February 28, 2023**

Incoming Correspondence:

IC 01	02/13/2023	Multi-Town Letter to the Massachusetts Board of Library Commissioners regarding Legislative Funds
IC 02	02/13/2023	Xfinity Annual Notice
IC 03	02/13/2023	Department of Telecommunications and Cable Notice of Comcast Cable TV License Expiration
IC 04	02/15/2023	Middlesex County Retirement Board Approval of One-Time COLA Retirees Adjustment
IC 05	02/15/2023	Nashoba Valley Technical School District Memo regarding District School Committee Appointment
IC 06	02/16/2023	Norse Environmental Services, Inc. Project Statement, Public Notice and General License Plan for 5 Island Path Road
IC 07	02/21/2023	Northern Middlesex Council of Governments FY 2024 Assessments
IC 08	02/23/2023	Synergy Environmental Inc. Notice of Permanent Solution Statement at 1 Oak Hill Road

Outgoing Correspondence:

OC 01	02/22/2023	Suspension Notice to Rapid Refill
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