



TOWN OF WESTFORD
SELECT BOARD

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557



Action Taken

MEETING AGENDA

Tuesday, February 23, 2021
7:00 PM

Meeting will be held virtually- instructions are below
Select Board Member Clay Absent

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/Announcements**
Recognition and thank you to Hal Schreiber for providing 20 years of service to our seniors in the AARP Tax Preparation Program
4. 7:05 PM **Westford Community Access Television Presentation of 2020 Draft Financials**
– *Kristi Bates, WestfordCAT President, Jack Wang, Treasurer, and Sarah Fletcher, Executive Director*
5. 7:15 PM **Update from the Recycling Commission on the analysis of Pay-As-You Throw (PAYT) Programs for solid waste and recycling and discussion regarding current household trash limits**
– *Corey Groves, Recycling Commission*
The Select Board asked whether there are opportunities to reduce solid waste tonnage throughout town, and expressed concern over delaying a recommendation for 6 months. The Recycling Commission stated as they are volunteers, time is limited to spend on this project. The Select Board and Recycling Commission welcomes additional interested residents to participate. The Select Board wants to ensure the public is aware of the significant and rising costs of solid waste collection and disposal, and would like to have additional dialogue on the PAYT issue before the joint Finance Committee/Select Board budget meeting on 4/1. The SB Chair requested the discussion be continued to their meeting on 3/9
6. 7:35 PM **Old/New Business**
 - i. Discuss requirements and consider applying for the Staffing for Adequate Fire and Emergency Response (SAFER) grant
– *Joe Targ, Fire Chief, and Michael Denehy, Fire Captain*
Approved 4-0 to support filing an application for the SAFER grant to enable the town to hire 4 firefighter/paramedics in FY 22 to be 100% reimbursed for 3 years
 - ii. Request from SCG Development Partners, LLC and CHOICE Inc, to provide a letter of support for Community Preservation Funding for the proposed Town Farm Residences, a mixed income senior housing development at 35 Town Farm Road
– *David Hedison, CHOICE Inc*
Approved 4-0

iii. Request to appoint five new members to the Clean Energy and Sustainability Committee:

- | | |
|--------------------|-------------------|
| a. Michael Effiong | d. Thomas Teller |
| b. Erika Kohl | e. Susan Thomas |
| c. Beth Perkins | f. Mark Tincknell |

Approved 4-0 to appoint all 6 members with their terms to be decided by the Town Manager's Office and Chair of the Committee

7. 7:50 PM **Consent Agenda – Requests to approve the following**

Town Common Request:

Event: Easter Morning Church Service

Applicant: John Ralls on behalf of Cornerstone Congregational Church

Date: Sunday, April 4, 2021

Time: 9:00 AM to 12:30 PM

Approved 4-0 subject to public safety recommendations

8. 7:55 PM **Board Reports/Updates**

9. 8:00 PM **Minutes for Approval**

Executive Session – For Release:

- July 9, 2019
- August 27, 2019
- October 15, 2019
- November 12, 2019
- November 26, 2019

Approved 4-0

10. 8:05 PM **Town Manager's Report**

- Update on 1, 4 Dioxane results at the Westford Landfill Wells and Westford Water Department Supply Wells Forge I and II – *Steve Cronin, Department of Public Works Director*
- Request from Denise Pigeon, Superintendent of Nashoba Valley Technical High School (NVTHS), for Westford to consider additional CARES Act funds to support a portion of their COVID costs not funded by FEMA to increase the amount from \$11,657 to \$26,889
Approved 4-0
- Announce application submitted to the Massachusetts Office of Business Development for the Regional Pilot Project Grant Program to secure additional funding to expand our Community Development Block Grant (CDBG-CV)
Town Manager Ross announced that Childcare Subsidies are available for low to moderate-income families residing in Westford. Additional information is available at the following link: [CDBG Childcare Subsidy Program](#) or by contacting our town's Social Worker, Alison Christopher at (978) 399-2325
- Designate Select Board member to participate in the International Association of Fire Fighters (IAFF) FY22-24 contract negotiations
Select Board designated Chair Peraner-Sweet to participate in the IAFF contract negotiations
- Request approval of the following:
 - Contracts:

1. Northern Middlesex Council of Governments for to cover the provision of professional staff support under the District Local Technical Assistance (DLTA) XIV program, as requested by the Director of Land Use Management
2. National Association of County and City Health Officials (NACCHO) for a grant agreement to build the capacity of local Medical Reserve Corps (MRC) units, as requested by the Health Director

Approved 4-0

Town Manager Ross announced Westford is working with Acton, Bedford, Carlisle, Concord, Lincoln, Sudbury, and Wayland to form a regional collaboration for a local vaccine distribution site. The 8 communities sent a letter of intent to Marylou Sudders, Secretary of Health and Human Services for the Commonwealth of Massachusetts on 2/23. Town Manager Ross will update our town residents and the Select Board as she has additional information

11. 8:15 PM Correspondence

Select Board Member Hazelton commented on the letter in correspondence from the Board of Health recognizing their staff and wanted to share his appreciation for the Health Department and Board of Health for all of their efforts during the Covid-19 pandemic

12. 8:20 PM Adjournment

Options available to access the Select Board meeting remotely:

1. Register to watch the meeting through the GotoWebinar website at: <https://attendeegotowebinar.com/register/3160508103858490636>. After registering, you will receive a confirmation email. There are basic instructions on how to use GoToWebinar available at: www.youtube.com/watch?v=IQ3Xwwgbd8Y.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: www.westfordcat.org.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to tmaa@westfordma.gov.

**Select Board
Correspondence
February 23, 2021**

Incoming Correspondence:

IC 01	02/05/2021	Verizon Fios TV Programming Change and Package Content Rate Increase
IC 02	02/08/2021	MassDOT Forging Ahead Service Proposal Environmental Notification Form
IC 03	02/10/2021	Xfinity Programming Advisory
IC 04	02/16/2021	Letter from Dennis Galvin regarding Selection Process for Chief of Police
IC 05	02/16/2021	Merchant McIntyre Associates Free Consultation Notice
IC 06	02/16/2021	Westford Board of Health Recognition of Westford Health Department Employees
IC 07	02/18/2021	Thank you to Patty Dubey and Lost Pet Prevention Flyers from Westford Girl Scout Troop 88052
IC 08	02/19/2021	Fire Chief's Association of Massachusetts, Inc. letter regarding the Department of Public Health's update on COVID-19 vaccines

Outgoing Correspondence:

OC 01	02/08/2021	Letter of Support for Middlesex 3 Coalition's Regional Pilot Project Grant Application
OC 02	02/11/2021	License to Enter and Use Real Property
OC 03	02/11/2021	Letter of Support for the Greater Lowell Chamber of Commerce's Travel and Tourism Recovery Grant Application