



**TOWN OF WESTFORD
SELECT BOARD**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

ACTION TAKEN

MEETING AGENDA

Tuesday, February 10, 2026

6:45 PM

Town Hall Meeting Room, 55 Main Street, 2nd Floor

Meeting participants are welcome to attend the Select Board meeting in person or attend remotely via Zoom. The meeting will also be broadcast by WestfordCAT on Comcast channel 9 and Verizon channel 34.

Please use the following link to register for the meeting using Zoom:

https://westfordma-gov.zoom.us/webinar/register/WN_2FDWHlkVSzqiSuLDhZrKgQ

1. 6:45 PM **Call to Order**
2. 6:45 PM **Executive Session**
To consider approval of a tentative agreement with the Westford Police Superiors Association (WPSA) for FY26 to FY28, as an open session may have a detrimental effect on the town's bargaining position
3. 7:00 PM **Pledge of Allegiance**
4. 7:02 PM **Open Forum/FAQ/Announcements**
 - **Sarah Fletcher, of WCAT noted that the newspaper of record can now be the WCAT publication. There is an online application for legal ads.**
 - **Al Prescott announced that a Biathlon will be held on Sunday March 1, 2026 at 8am at the Westford Sportsman's Club**
 - **Diane Wood announced that the League of Women voters Town Meeting Preview will be March 19th. She also gave a "shout out" to Mike Edwards and Noelle Donovan for their presentation on the PAYT forum at Cameron Senior Center today**
 - **Emily Teller expressed her concerns about the Communications document. She noted that it seems like "boilerplate" and feels like it did not include WestfordCAT**
5. 7:08 PM **Consent Agenda – Request to approve the following**
 - A. Banner Request
Event: Online Registration, Westford Community Garden

Applicant: Joana Donaher, WCG
Banner Dates: March 9-16, 2026
Location: First Parish Church

Approved 5-0

6. 7:10 PM **Request for a Change of Manager on M.G.L. c. 138, §12 All Alcohol Beverages Club License at the Club Franco Americain de Westford located at 55 West Prescott Street. The proposed manager is Anne Connell**
- *Randall P. Medley, Club Franco Americain*

Approved 5-0

7. 7:15 PM **Recommendation from the Department of Public Works regarding allocation of Multidistrict Litigation (MDL) PFAS funds**
- *Kyle Fox, DPW Director*
- *Mark Warren, Water Superintendent*

Postponed

8. 7:25 PM **Review and approve the Communications Plan and discuss the calendar year 2026 strategy from Capital Strategic Solutions**
- *Nichol Figueiredo and Elizabeth Kalajian, Capital Strategic Solutions*

9. 7:50 PM **Discuss request from the School Committee regarding changing the date of the Annual Town Meeting**
Board came to consensus that working group will be created

10. 8:00 PM **Annual Town Meeting – Saturday, March 28, 2026, at 9:00 AM**
Select Board to review warrant articles, set the order, close and sign the warrant
Order and signing of warrant approved 5-0

11. 8:20 PM **Old/New Business**
A. Discuss the email from the League of Women Voters regarding their request to include a single email address on all Town board and committee webpages
B. Appointment of Animal Control Officer (ACO) Stacey Bruce and ACO Kristen Hirschler, terms expiring April 30, 2027

Approved 5-0

- C. Acknowledge receipt of resignation of John Cunningham from the Select Board, effective May 4, 2026. Discuss of options for filling vacancy; and discussion and possible vote to fill the vacancy at the May 5, 2026 Annual Town Election

Resignation accepted 5-0

Filling of vacancy at May 5 2026 annual town election approved 5-0

12. 8:30 PM **Town Manager's Report**
Request to approve the following:
A. Contracts

- i. Westford Police Superiors Association (WPSA) Collective Bargaining Agreement for FY26 - FY28, as requested by the Town Manager's Office
Approved 5-0
- ii. Authorize the Town Manager to execute 3 agreements for peer review services for the 300-unit proposal at 219 Littleton Road (the Westford Regency)
 - a. Dodson & Flinker – MCMOD Bylaw Review in the amount of \$15,317 as requested by the Land Use Management Department
 - b. TEC – Traffic Review in the amount of \$15,250 as requested by the Land Use Management Department
 - c. Tighe and Bond – Civil/Stormwater Review in the amount of \$16,000 as requested by the Land Use Management Department**Approved 5-0**
- iii. Cleaning & Redevelopment of the Stepinski and Fletcher Wells by Maher Services, Inc. in the amount of \$44,500 as requested by the Water Department
Approved 5-0

13. 8:40 PM **Correspondence**

14. 8:42 PM **Adjournment**

Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to accessibility@westfordma.gov