



TOWN OF WESTFORD  
WESTFORD CULTURAL COUNCIL

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886

**MEETING NOTICE & AGENDA**

Thursday, Feb 04, 2021

Online - GoToMeeting (<https://global.gotomeeting.com/join/830150253>)  
7:00 PM

**7:00 pm**      **Open meeting**

**7:10 pm**      **Old business**

- Approve Meeting minutes from Jan 21st and Jan 14th Meetings
- Apparao to submit the approved meeting minutes to the Town Clerk

**7:10 pm**      **New business**

- Review 2021 applications and make a decision to approve / deny them
- Finalize email to send out to the denied applicants
- Agree on process and schedule to send out the denial letters

Upcoming meetings/schedule reminder:

Feb 18 - Allocate funds (must be two weeks after voting meeting to give applicants opportunity to appeal)

Feb 25 - Tentative, in case we need an extra meeting to review appeals

**9:00pm**      **Next steps and adjourn**