



TOWN OF WESTFORD
BOARD OF SELECTMEN

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, January 22, 2019
7:00PM

Town Hall, Meeting Room, 55 Main Street

1. 7:00PM **Call to Order**
2. 7:00PM **Executive Session pursuant to M.G.L c.30A, s.21(a): discussion and possible action regarding ongoing litigation, Docket No. 1781CV02134, Roy W. Philbrick, Sr., et al. v. Town of Westford, regarding 497 Groton Road, as an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares**
3. 7:30PM **Pledge of Allegiance**
4. 7:32PM **Open Forum/FAQ/Announcements**
5. 7:35PM **Old/New Business**
 1. Progress report from solid waste and recycling working group
 - a. Summary of inconsistencies found during this exercise
 - b. Preliminary prioritized list of where the group would like to focus further attention
Selectman G. Thomas Clay, member of the solid waste and recycling working group
 2. Request from Town and School Safety Task Force to award contract for the Facilities and Procedures Security Risk Assessment to Guidepost Solutions LLC in the amount of \$109,190
Selectman G. Thomas Clay, Co-chair, Town and School Safety Task Force
 3. Town center planning as it relates to 51 Main Street and 63 Main Street
Selectman Elizabeth Almeida, Chair, 63 Main Street Task Force
 4. Continued from January 8, 2019 – Discuss options with VFW field usage league representatives, as follows:
 - a. Retain the newly voted times as proposed on January 8, 2019
 - b. Keep July 24, 2018 BoS approved times without permission for alcohol

- c. Lights out at 10PM Saturday through Thursday and lights out on Friday by 11PM with permission for alcohol
 - d. Any other options
- 5. Vote to close the March 23, 2019 Town Meeting warrant
- 6. Request by Anita Tonakarn-Nguyen, Chair, Westford Cultural Council, to appoint Shanti Maheshwari and Claire France to the Cultural Council for terms expiring on June 30, 2021
- 7. Request by Jeff Stephens, Health Director, to appoint Shanti Maheshwari to the Healthy Westford Committee for a term expiring on June 30, 2021
- 8. Request by Chris Barrett, Chair, Pedestrian Safety Committee, to appoint Thi Van Kaufman as an alternate member for a term expiring on June 30, 2021
- 9. 8:35PM **Consent Agenda- Request to approve the following**
 - Banner Requests**
 - Event: Westford Youth Baseball registration
 - Applicant: Andrew Jones
 - Banner Location: J.V. Fletcher library
 - Dates: 3/8/19 – 3/15/19
- 10. 8:40PM **Minutes for Approval**
For Release
1-8-19 Regular session meeting minutes
- 11. 8:45PM **Board Reports/Updates**
- 12. 8:50PM **Town Manager’s Report**
 - 1. Request by Representative Arciero’s office to accept House Revenue Committee changes to Westford Home Rule petition, House Bill No. 4998, authorizing the town of Westford to establish a means tested senior citizen property tax exemption
 - 2. Request approval of the following:
 - a. Contracts:**
 - i. Request from Jennifer Claro, Elder Affairs Director, to approve the FY2019 Executive Office of Elder Affairs formula grant in the amount of \$40,034.10
- 13. 9:00PM **Correspondence**
- 14. 9:05PM **Adjournment**

**Board of Selectmen
Correspondence
January 22, 2019**

Outgoing Correspondence:

C 01	1-16-19	Letter C. Yule RE termination of purchase & sale agreement for 35 Town Farm Road
C 02	1-8-19	Letter to Secretary Galvin RE Abbot Mill Phase 2 historic rehab. tax credit program

Incoming Correspondence:

C 02	1-19-17	House Bill 2718 RE designating Concord Road as Col. John Robinson Memorial Highway
C 04	1-7-19	Letter RE NMCOG DLTA funds RFP
C 05	1-7-19	Invitation from NVTHS to Town Officials breakfast