

*TOWN OF WESTFORD*  
**TOWN MANAGER'S OFFICE**  
**TOWN HALL**  
55 MAIN STREET  
WESTFORD, MA 018861

**TO:** Personnel Advisory Committee  
**FROM:** Pam Hicks, Director of Human Resources  
**RE:** Meeting Agenda  
**DATE:** Thursday, January 21, 2021 – 6:30 PM – Virtual Meeting

MEETING TO BE HELD VIRTUALLY – TO REGISTER SEE BELOW

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1. **Review proposed draft policy updates and revisions to the Town of Westford Personnel Policies and Procedures.**

-Pam Hicks will lead review

Request: Approve and/or make suggestions/recommendations for changes

Personnel Advisory Meeting  
Thu, Jan 21, 2021 6:30 PM - 7:30 PM (EST)

**Please join my meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/112691853>**

**You can also dial in using your phone.**

United States: [+1 \(646\) 749-3122](tel:+16467493122)

**Access Code:** 112-691-853