



TOWN OF WESTFORD  
**SELECT BOARD**

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5501 Fax (978) 399-2557

**MEETING AGENDA**

Tuesday, January 10, 2023

7:00 PM

Meeting will be held virtually, link to access the meeting is below

1. 7:00 PM **Call to Order**
2. 7:00 PM **Pledge of Allegiance**
3. 7:02 PM **Open Forum/FAQ/Announcements**
  - i. Recognition of Paul MacMillan for approximately 12 years of service in Westford as a member of the Zoning Board of Appeals
  - ii. Annual Town Meeting – Saturday, March 25, 2023 at 10:00 AM at the Westford Academy gymnasium. Town Meeting documents are available to view at the following link: [2023 Annual Town Meeting](#)
4. 7:05 PM **Consider recommendations from the opioid spending task force regarding spending of the National Opioid Settlement payment received in the amount of \$129,997.88 in preparation for the Annual Town Meeting Warrant article – Nicole Laviolette, Community Wellness Coordinator and Rae Dick, Health Director**
5. 7:15 PM **Consider forming a Community Behavioral Health Committee to focus on mental health services and access, suicide and substance use disorder prevention and interventions – Rae Dick, Health Director, and Nicole Laviolette, Community Wellness Coordinator**
6. 7:30 PM **Old/New Business**
  - i. David Hedison, Executive Director of C.H.O.I.C.E., Inc. seeking support for a Community Preservation Funding Application for an additional \$1 million for the 35 Town Farm Senior Housing Project – *David Hedison*
  - ii. Discuss holding future Select Board meetings in-person, hybrid, or virtually in light of An Act Relative to Extending Certain State of Emergency Accommodations which is set to expire on March 31, 2023
7. 7:50 PM **Annual Town Meeting – Saturday, March 25, 2023 at 10:00 AM**

Request to vote intention to lay out Byrne Place as a town way, and refer the matter to the Planning Board for a non-binding recommendation – *Stephen Cronin, Director of Public Works*
8. 8:00 PM **Continuation of American Rescue Plan Act (ARPA) funding requests to determine allocations - ARPA summaries are available to view at the following link: [ARPA Funding](#):**

Consider funding Town Manager's recommendation to fund the Public Safety Radio Upgrade Project approved at the June 11, 2022 Annual Town Meeting in the amount of \$1,040,000, to free up \$126,880 per year for 10 years in the town's operating budget

9. 8:20 PM **Board Reports/Updates**

10. 8:25 PM **Town Manager's Report**

- i. Request to approve the following:
  - a. Contracts:
    1. CHA Consulting Inc. for owner's project manager services for the Cameron Senior Center HVAC Project in the amount of \$192,070, as requested by the Town Manager's Office
    2. Arbor Works, LLC for tree removal and maintenance related services in the amount of \$35,000, as requested by the Department of Public Works
  - b. Grants:
    1. Department of Fire Services for FY23 Student Awareness of Fire Education (SAFE) and Senior SAFE funding in the amount of \$6,658, as requested by the Fire Department

11. 8:30 PM **Correspondence**

12. 8:35 PM **Adjournment**

**Options available to access the Select Board meeting virtually:**

1. Register in advance or at any time prior to the conclusion of this meeting by accessing the following link on your computer, smart phone or tablet: [https://westfordma.gov.zoom.us/webinar/register/WN\\_eoHnINFVQVqB9fPKMMWwjQ](https://westfordma.gov.zoom.us/webinar/register/WN_eoHnINFVQVqB9fPKMMWwjQ). Registration requires only that you provide a name and e-mail address. After registering, you will receive a confirmation email containing information about joining the meeting and you will be provided with immediate access if the meeting is already in progress.
2. WCAT will be broadcasting the meeting live on channels 9 (Comcast) and 34 (Verizon). They also will be streaming the video online. Please see their website for more details: [www.westfordcat.org](http://www.westfordcat.org).

*Please be advised this open meeting may be broadcast live via WCAT and recorded for playback online, video-on-demand viewing at <https://cloud.castus.tv/vod/westfordcat/?page=HOME>. Attendees are reminded that by attending this meeting, you consent to your likeness and audio being used and rebroadcast by WCAT.*

*If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact our office at 978-692-5501 extension 1 or email to [tmaa@westfordma.gov](mailto:tmaa@westfordma.gov).*

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Correspondence  
January 10, 2023**

**Incoming Correspondence:**

IC 01	01/04/2023	Holocaust Remembrance Displays at the J.V. Fletcher Library
IC 02	01/05/2023	Verizon Fios TV Programming Change